

BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

Monday August 22, 2022 – 12:00 P.M.
Meeting held via Zoom - Tama Co. Annex Building

Due to heightened potential public health risks related to the COVID-19 virus, all Tama County Board of Health meetings will be held electronically through ZOOM or by phone conference until further notice.

Present: Sally Custer – via Zoom Shannon Zoffka Jolynn Harger
Lori Johnson Sherry Parks, PA-C –via Zoom Mick Ferris – via Zoom
Bill Faircloth – via phone Dr. Polly Hineman, via Zoom

Absent: Chris Behrens Heather Bombei

The meeting was called to order by Dr. Hineman, Vice- Chair, at 12:06 p.m.

Dr. Hineman read the following statement:

Per Iowa Code, Chapter 21.8, Electronic Meetings, the Tama County Board of Health will conduct meetings via zoom or by phone conference due to circumstances where such a meeting in person is impossible or impractical.

Sally Custer moved to accept the Agenda as presented. Micki Ferris seconded. Motion carried unanimously.

Sally Custer moved to accept the Minutes of the May 23, 2022 meeting as presented. Micki Ferris seconded. Motion carried unanimously.

Reports:

Environmental Report:

In Chris’ absence, Shannon Zoffka presented his report to the Board. Chris has been busy with septic installations, water tests, and following up on binding agreements for installations and demolitions. He continues to find systems installed in recent times that were not installed in congruence with Chapter 69, Time of Transfer Inspections. This will be an ongoing issue. Chris has also been dealing with pool water conditions at Outbreak Campground and the Traer Pool. Chris has also been working on a nuisance complaint at Union Grove Lake.

Director’s Report – Shannon Zoffka

Quality Assurance/Performance Improvement (QAPI): Due to scheduling conflicts, we have not had a QAPI meeting since May. The next date is to be determined.

Community Health Needs Assessment (CHNA): Shannon has been working on tallying surveys from the general public.

Supporting Kids in Prevention (SKIP): No July meeting was held. Funds from the American Rescue Plan were received for the SKIP program.

Public Health Emergency Preparedness (PHEP): Shannon and Lori continue to attend regular meetings. Funds for a hand held radio are currently available for emergency use to be able to communicate with EMS and Police.

Human Resources: The County has revised mileage and meal reimbursements. TCPH has the highest mileage reimbursement of all the county departments. Staff have been instructed routinely on the need to use County vehicles when available and if they choose not to use an available vehicle, personal mileage will not be paid.

Communicable Disease: There was one communicable disease case in July, and 1 animal bite.

COVID: Tama County has returned to a low transmission rate. Vaccine interest has decreased and we have not ordered any in the past several ordering cycles.

Monkeypox updates are provided by IDPH as needed.

Shannon has been busy updating our VMRC pamphlets.

Maternal Health Program:

A Nest Class was held this month with a topic of Breastfeeding for National Breastfeeding Month.

Home Health:

Annette Lee conducted a chart audit on August 8th.

TCPH celebrated meeting our Medicare admit threshold for the past fiscal year with a pizza party.

Sherry Parks joined the meeting at 12:15 p.m.

Waiver: May: Four patients were served under the Frail and Elderly Waiver, there were 5 for June and July. There were 4 Maternal Health Home visits in May, and 0 in June and July.

Financial Report:

Admissions increased for the month of May and July and decreased for the month of June. May revenue increased from April, June decreased from May, and July increased from June.

We have received \$100,000 in American Rescue Plan funds. \$40,000 is to be used for Community Health Programs, \$20,000 is for SKIP, \$20,000 is for Nest, and \$20,000 is for the Maternal Health program. This funding is to be used within 2 years.

Our LPHS Grant changed as of 7/1. We can no longer bill Health Promotions, Foot Clinics, and the difference of the sliding fee scale. We now can bill to this grant: Blood Pressure Clinics, Community Health Needs Assessment, Communicable Disease, SKIP, Nest, Outreach, and Pregnancy Prevention.

Sherry Parks moved to approve the Financial Report. Micki Ferris seconded. Motion carried unanimously.

New Business

A. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Gordon Flesch Company, Inc. Telecommunications Maintenance Agreement. Sally Custer seconded. Motion carried unanimously.

B. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Gordon Flesch Company, Inc. Phone System Contract. Sally Custer seconded. Motion carried unanimously.

C. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Matrix Care Training Assurance Form for 50 hours of training. Sally Custer seconded. Motion carried unanimously.

D. Micki Ferris moved to Approve & Authorize CEO/Executive Director to be Board of Health Signatory for Contract for Grants to Counties Application and Grant for July 1, 2022 to June 30, 2023. Sally Custer seconded. Motion carried unanimously.

E. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Care Source Provider Agreement. Sally Custer seconded. Motion carried unanimously.

F. Micki Ferris moved to Approve & Authorize Assistant Director/CFO to sign 588BT486-6 Acquisition Form for Cole-Parmer Ultra Low Temperature Purpose Built Freezer for BETS Funding. Sally Custer seconded. Motion carried unanimously.

G. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Agreement for Online Continuing Education with VGM. Sally Custer seconded. Motion carried unanimously.

H. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Contract for Services in Tama County with Mid-Iowa Community Action for Head Start. Sally Custer seconded. Motion carried unanimously.

I. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Engagement Letter for RSM US LLP for Cost Reporting Purposes for the year ending June 30, 2022. Sally Custer seconded. Motion carried unanimously.

Correspondence: Shannon referred Board members to the Memo that was sent with their packets from Tammy Wise regarding Mileage and Meal Reimbursement increases.

Public Comment: Tony Vodohosky was supposed to attend today's meeting, but it appears that his has not joined the meeting, or shown up here at the Public Health office for the meeting. Chris will have to follow up.

Future Meeting Dates: The next Board of Health meeting will be held on Monday, September 26, 2022 at Noon.

The meeting adjourned at 12:26 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant