

# BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

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**Monday September 23, 2024 – 12:00 P.M.**  
**Meeting held at Tama County Annex Building and via Zoom**

<b>Members Present:</b>	Sally Custer	Micki Ferris	Sherry Parks, PA-C – via Zoom
	Lori Johnson	Jolynn Harger	Dr. Hineman – via Zoom
	Shannon Zoffka	Curt Hilmer -via Zoom	Chris Behrens

**Members Absent:** Casey Schmidt

The meeting was called to order by Sherry Parks, Chairman at 12:02 p.m.

Micki Ferris moved to accept the Agenda as presented. Sally Custer seconded. Motion carried unanimously.

Lori Johnson pointed out that on page 3 under Item #9 of Shannon’s report it said that Shannon attended the Home Health 2025 Proposed Rules Webinar, she also attended this as well. Micki Ferris moved to accept the Minutes of the August 26, 2024 meeting, adding Lori’s name under item #9. Sally Custer seconded. Motion carried unanimously.

## **Reports:**

### **Environmental Report:**

Chris shared that 12 properties in Tama County were approved septic grants. Nine of those are in the ground, one is pending, and the other one gave the money back. Over \$200,000 was awarded. Chris also did had his first homeowner do shock chlorination and receive reimbursement for it.

Dr. Hineman said she thought the article in the paper about Chris and the septic system in Vining was nice.

### **Director’s Report - 10 Essential Public Health Services Framework – Shannon Zoffka**

1. *Assess and Monitor population health status, factors that influence health and community needs and assets*
  - Food Pantry: 158 Households served, 490 Individuals, 0 New Households for August
2. *Investigate, diagnose, and address health problems and hazards affecting the population*
  - Communicable Disease Investigations Started in August: 0, 1 long term care reported they were in outbreak status for COVID.
  - Active & Latent TB Cases: 8 current latent cases
  - Animal Bites: 0
  - Immunizations Given: 23 (increase is due to back to school). We will be enrolling in the new state program VFA (Vaccines for Adults) that mirrors the current VFC program. COVID-19, Hep A, B, HPV, MMR, Flu, Meningococcal, Polio, RSV, Tdap and Varicella Immunizations will be made available through the VFA, funding is limited, and these are currently available for underinsured or uninsured adults 19 and older.
3. *Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
  - Social Media Strategy: National Breastfeeding Month, Food Allergies, Overdose Awareness, Weather Safety, Back to School Safety, Car Seat Safety, National Nights Out.
  - Posts: 25
  - Coffee Talks: 7 sites scheduled, 4 were cancelled.
  - Attended IPHA Social Media Community of Practice meetings, this group will continue to meet schedules TBA

4. *Strengthen, support, and mobilize communities and partnerships to improve health*
  - Maternal Health: 5 Facebook posts. No new news.
  - Nest: August 13<sup>th</sup>; 13 attendees, topic covered School Readiness
  - SKIP: No new news. 13 Facebook posts
  - NEI3A/COA: The Senior Center in Tama is under staff changes and restructuring
  
5. *Create, champion, and implement policies, plans, and laws that impact health*
  - Cooling/warming station update; letter drafted. Do the BOH members want this letter signed by each member or have it signed by the Board of Health as a whole? After discussion, it was decided to have it signed by the Board of Health as a whole and not each member.
  - Syphilis update: Shannon has contacted the State for information and data on cases in Tama County, the Tama County Regional Health Specialist has resigned, and the new hire started the same week Shannon emailed. The State has data they can provide Shannon from the RHS, but sent the questions to the Disease intervention Specialist for Tama County and her boss for assistance on appropriate messaging and Shannon is waiting to hear back if they would like to have a quick meeting or conference call. In Tama County there was 1 case in 2018, 0 in 2019 & 2020, 2 in 2021, 18 in 2022, and 6 in 2023.
  
6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
  - PHEP: 0
  - Essential Services Advisory Council meetings will resume in September.
  
7. *Assure and effective system that enables access to the individual services and care need to be health*
  - Foot Clinics continue monthly
  - Blood Pressure clinics will begin at the Senior Center again
  - Home Health: 57% of referrals were admitted in August.
  
8. *Build and support a diverse and skilled public health workforce*
  - Nurse Aide meeting in September will be on the 18<sup>th</sup>.
  - Staff were given an overview of our year end reports and what we report monthly to the Board of Health.
  - Penny Tynismaa, RN, Clinical Manager, turned in her resignation and her last day will be October 22<sup>nd</sup>.
  
9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement.*
  - QAPI: Meeting August 29<sup>th</sup>, next meeting September 12<sup>th</sup>
  - Annette Lee did a ride along with the RN's and reviewed infection control practices and audit findings.
  
10. *Build and maintain a strong organizational infrastructure for public health.*
  - Shannon attended the Virtual Collaborative on Childhood Lead Poisoning Prevention
  - Shannon attended the Population Health webinar hosted by IHHS
  - Claire, Jolynn and Lori participated in the 2nd annual Meskwaki PD Cruise with the Blues
  - Lori, Beth, Penny and Shannon participated in the 1st Dysart Night Out
  - We are preparing for DIA Survey, these typically take place every 3 years in January, we are due in 2025, however, the surveyors are working ahead of schedule and have been showing up 3-6 months earlier at most agencies. They could be here any day between now and January.

Comments from patient surveys received:

- I would like to thank all of those who saw and offered me treatment. You were all highly professional and a blessing at the same time. I could not ask for better care. Thank you so much!
- These people are angels. I tell everyone about how helpful and caring they all are. Thank you so much for helping me get my life back!
- We are very fortunate to have your services here in Tama County. They are all sweet and caring girls. God Bless you All!

**Waiver:** August: Three patients were served under the Frail and Elderly Waiver. There were 2 Maternal Health Home visits in August.

**Financial Report:**

Admissions decreased for the month of August. Skilled Nurse visits decreased for August. Health Aide visits and hours increased for the month of August. Our revenue increased for the month of August.

Micki Ferris moved to approve the Financial Report. Sally Custer seconded. Motion carried unanimously.

**New Business**

1. Dr. Hineman moved to Approve & Authorize BOH Chair to sign as Medical Director for Vaccines for Adults (VFA) Program Provider Agreement. Micki Ferris seconded. Motion carried unanimously.
2. Dr. Hineman moved to Approve to Advertise & Hire a Home Health RN, Clinical Manager & Public Health LPN. Micki Ferris seconded. After discussion, Micki Ferris moved to approve offering LeeAnna Kriegel the Interim Clinical Manager position and update Attachment D of the Administration Delegation of Authority Policy with her name, effective October 23<sup>rd</sup>. Sally Custer seconded. Both motions carried unanimously.
3. Dr Hineman moved to Approve the Job Description Revisions for the Clinical Manager and the Public Health Nurse/LPN. Micki Ferris seconded. Motion carried unanimously.

**Correspondence:** None

**Public Comment:** None

**Future Meeting Dates:** The next Board of Health meeting will be held on Monday, October 28, 2024 at Noon.

The meeting adjourned at 12:38 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant

***The full Zoom recording is available. It is available by request.***