

# BOARD OF HEALTH MINUTES

## TAMA COUNTY PUBLIC HEALTH & HOME CARE

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**Monday January 27, 2025 – 12:00 P.M.**  
**Meeting held at Tama County Annex Building and via Zoom**

<b>Members Present:</b>	Sally Custer	Micki Ferris	Chris Behrens
	Lori Johnson	Jolynn Harger	Shannon Zoffka
	Casey Schmidt	Sherry Parks – via Zoom	

**Members Absent:** Curt Hilmer

The meeting was called to order by Sherry Parks, Chairman at 12:02 p.m.

Casey Schmidt moved to accept the Agenda as presented. Micki Ferris seconded. Motion carried unanimously.

Micki Ferris moved to accept the minutes of the November 25, 2024 meeting as presented. Sally Custer seconded. Motion carried unanimously.

### **Reports:**

#### **Environmental Report:**

Chris Behrens thanked the Board for his new truck. Things have been slow because of the weather so he has been reviewing old Groundwater Hazard Statements and making sure he has all the permit numbers updated. He will be going to the Well Conference this week on Thursday and Friday.

On March 12, the Tama County Extension Office will be offering an education on wells and programs to assist with them.

#### **Director's Report - 10 Essential Public Health Services Framework – Shannon Zoffka**

- 1. Assess and Monitor population health status, factors that influence health and community needs and assets*
  - Food Pantry: Mobile food pantry continues monthly in Tama, no stats shared in December.
  - Weekly Respiratory Virus Surveillance Report is reviewed, information shared on social media.
  - H5N1 Avian Flu meetings attended and Health Alert information shared with clinics.
- 2. Investigate, diagnose, and address health problems and hazards affecting the population*
  - Communicable Disease Investigations Started in December: 1
  - Active & Latent TB Cases: 3 current latent cases
  - Animal Bites: December – 1, received rabies series
  - Immunizations Given: 0
- 3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
  - Social Media Strategy: Weather Safety, Mindfulness, Cholesterol, Avian Flu, Norovirus, Medicare Fraud, Stress Less, and Toddler Snacks
  - Posts: 24
  - Coffee Talks: 4 sites with 31 attendees. We have had requests from locations for more frequent talks.
- 4. Strengthen, support, and mobilize communities and partnerships to improve health*
  - Maternal Health: Central Iowa Maternal Health Coalition meeting attended. 2 Facebook posts.

- Nest: 10 attendees, topic in December was Age Appropriate Toys, Influenza and Flu Shots.
  - SKIP: 9 Facebook posts. Gridshock/Sex Trafficking in Iowa documentary was presented January 16<sup>th</sup>. 94 attendees from: Tama, Toledo, Garwin, Traer, Montour, Chelsea, Dysart, Clutier, Elberon, Marshalltown, Cedar Rapids, Grinnell, Brooklyn, State Center, Waukee, Keystone, Pella, and Blakesburg (this is 1.75 hours away-south of Oskaloosa)
  - NEI3A/COA: Tammy Schuett is providing Blood Pressure Checks at the Senior Center and helping with the meal.
5. *Create, champion, and implement policies, plans, and laws that impact health*
    - Audits of home health charts post DIA Survey began in December. These will continue for one year on the cited items from the survey.
    - Lori and Shannon attend the Public Health Office Hours monthly with Dr. Kruse.
  6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
    - PHEP: Updated Stop the Bleed trainer spreadsheet for the State, waiting for approval on funding for kits to go in the schools.
  7. *Assure and effective system that enables access to the individual services and care need to be health*
    - Foot Clinics are offered in Tama, Toledo, Garwin, Gladbrook, and Traer, with numbers increasing. In all communities we do in home for individuals who are not able to get out to a clinic. The majority of the in-home are 90+
    - Blood Pressure Clinics are at the Senior Center each month. Tammy is providing information on various topics and assisting with serving on those days.
    - Home Health: 43% of referrals were admitted in December.
  8. *Build and support a diverse and skilled public health workforce*
    - Tammy Schuett received Basic EPI Training with Nick Kalas
    - Tammy Schuett went to Grundy County Public Health to receive Daycare Immunization Audit training.
    - Annette Lee provided an OASIS review with the RN's, Lori and Shannon attended a virtual Home Health Conference covering COP's and OASIS changes on the horizon, Shannon attended the Partnership Analysis Revisited Workshop as a follow-up from the Public Health Collaborative in September.
  9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement*
    - Tammy Schuett went to Grundy County Public Health to receive Daycare Immunization Audit training.
  10. *Build and maintain a strong organizational infrastructure for public health*
    - Succession planning work continues
    - Sally Custer has agreed to serve on the Board for another term. Dr. Hineman has decided to step down from the Board. We are waiting for the Board of Supervisors to appoint a new member.

**Waiver:** November: Three patients were served under the Frail and Elderly Waiver. December: Two patients were served under the Frail & Elderly Waiver. There were 0 Maternal Health Home visits in November & December.

**Financial Report:**

Admissions decreased for the month of November, but increased for the month of December. Skilled Nurse visits decreased for November, but increased for the month of December. Health Aide visits and hours decreased for the month of November, but increased for December. Our revenue decreased for the months of November and December.

The new firewall has been installed. The VPN for Chris will terminate and install new access for this building under their control. The VA office is no longer connected through our equipment. CSS is working through I-PAD issues with the WIFI changes and will be looking at different management software to handle the I-PADS.

Casey Schmidt moved to approve the Financial Report. Micki Ferris seconded. Motion carried unanimously.

**New Business**

A. Election of Officers: The Board voted to leave Sherry Parks as the Chairman. After discussion, Mick Ferris was voted to serve as the Vice-Chairman. Sally Custer moved to approve the Election of Officers. Casey Schmidt seconded. Motion approved unanimously.

B. After much discussion, regarding discussion of whether to allow a non Tama County resident to receive services at Foot Clinics, if they request it. Mick Ferris proposed that if a non-Tama County resident receives services at a Foot Clinic, that they be charged \$50. A question will be added on the Foot Clinic form if the person resides in Tama County. If they check yes, the suggested donation of \$10 will remain the same, if no they will be charged \$50. Casey Schmidt moved to Approve the Finance Committee Recommendations, adding the above question on the Foot Clinic form and the charge of \$50 for out of county residents. Sally Custer seconded. Motion carried unanimously.

C. Micki Ferris moved to Approve the 2023-2024 Agency Annual Report. Casey Schmidt seconded. Motion carried unanimously.

D. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign 7/1/23-06/30/24 Home Health Agency Cost Report Certification and Settlement Summary Certification. Sally Custer seconded. Motion carried unanimously.

E. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign NIMS Compliance Statement and NIMS Training Record. Casey Schmidt seconded. Motion carried unanimously.

F. Sally Custer moved to Approve the Adoption of NIMS Plans. Casey Schmidt seconded. Motion carried unanimously.

G. Mick Ferris moved to Approve & Authorize CEO/Executive Director to sign Tama/Grundy Publishing Brand Builder Agreement. Casey Schmidt seconded. Motion carried unanimously.

H. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Motor Vehicle Purchase Agreements for 2017 Jeep Grand Cherokee; 2015 Ford F150; and 2019 Ford Explorer with Jensen, Inc, and all other documents associated with these vehicles. Casey Schmidt seconded. Motion carried unanimously.

I. Sally Custer wanted to have a discussion about the purchase of the county cars listed in Item H. She stated that she didn't like the way that this was handled by email. She said she doesn't check her email very often and it was hard to keep up on the all the replies. She said she felt the dealership was wanting to get rid of these vehicles fast. She just didn't feel comfortable with this process. Casey Schmidt said that he feels that if the Board allocated the money for these vehicles, then he doesn't feel the Board needs to be involved in the purchase process. Micki Ferris said that the age of the vehicles bothered her and she wished they had less miles. Discussion was held.

J. Casey Schmidt moved to Approve & Authorize CEO/Executive Director to sign Responsible Organization Designation and Agreement of Agency Toll-Free Service Agreement with Aureon. Sally Custer seconded. Motion carried unanimously.

K. Casey Schmidt moved to Approve Sanitarian Quarterly Report (October-December). Micki Ferris seconded. Motion carried unanimously.

**Correspondence:** None

**Public Comment:** None

**Future Meeting Dates:** The next Board of Health meeting will be held on Monday, February 24, 2025 at Noon.

The meeting adjourned at 1:05 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant

***The full Zoom recording is available. It is available by request.***