

Board of Supervisors Minutes
January 27, 2025

The Tama County Board of Supervisors met at 8:30 a.m. January 27, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public and Sheriff Schmidt.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: Knebel stated that the ordinance should be named Ordinance No. V.14 not VI.4. Motion by Knebel, seconded by Turner to amend the agenda to Ordinance No. V.14 All voted aye. Motion carried.

Motion by Hilmer, seconded by Kupka to approve the corrected agenda. All voted aye. Motion carried.

Public Comments: A representative from Chuck Grassley's office was present and stated she would hang around after the meeting to chat. There were questions about what the letter to Denton Davis and Brown was for. Doland stated that is what the closed session is to discuss and that everyone would be allowed back in after the closed session and more questions could be asked at the end of the meeting during public comment time. Public comment closed at 8:37 am.

Motion by Turner, seconded by Knebel to approve the minutes of the January 20th regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. Daleske also presented a Utility Permit Application from ITC Midwest LLC that had been tabled from last week's meeting for the board to approve the chairman to sign. Motion by Turner, seconded by Kupka to approve having the board chairman sign the Utility Permit Application from ITC Midwest LLC. Discussion: It was asked when ITC plans to do the project. Ben assumes it will be done this year. He stated ITC would get driveway permits after the passing of the Utility Permit Application. Knebel would like to see ITC come into a board meeting to discuss their plans. Hilmer would like to see the signing of the permit tabled. Turner stated he would be ok with approving the signing of the permit and then having ITC come to a meeting. Kupka and Turner voted aye. Hilmer, Knebel, and Doland voted nay. Motion failed.

Daleske also presented a letter to the board asking to set a public hearing to vacate a portion of road between 370th and 380th St. and Railroad Tracks in Salt Creek Township. He proposed setting the public hearing date and time for Monday, February 24, 2025, at 9:00 am. Motion by Turner, seconded by Kupka to approve the following resolution to set a public hearing date and time. Discussion: None.

RESOLUTION 1-27-2025C
RESOLUTION FOR ROAD VACATION PUBLIC HEARING
TAMA COUNTY

WHEREAS, a request from the County Engineer has been filed with the Tama County Board of Supervisors asking that action be taken to vacate and close a section of Tama County Secondary Road, more specifically:

Commencing at the SW corner SE SE of Section 24-T82N-R13W, thence North 104 rods (1,716 feet) to the point of beginning, thence N65°30'W about 27 chains (1,782 feet), to the ¼ Section Line of Section 24-T82N-R13W, thence North about 10 chains (66 feet), to a point 0.5 chains (33 feet) North of the Railroad, originally established on September 2, 1867 (See Road Calendar Book B, page 64) all lying in Section 24, T82N, R13W of Tama County, Iowa, and

WHEREAS, a portion of this road is currently being farmed and has been removed, and

WHEREAS, the intention of this road closure is to vacate that portion of the road that is unused and unnecessary for access, and

WHEREAS, interest has been expressed by a landowner to vacate a portion of the road,

THEREFORE BE IT RESOLVED that a hearing on the proposed vacation will be held in accordance with Iowa Code Chapter 306. Said meeting shall take place at **9:00 am** on **February 24, 2025** at:

**Board Room
Tama County Administration Building
104 W State St.
Toledo, IA 52342**

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 27th day of January, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Knebel, seconded by Turner to open the public hearing at 8:45 am. The Board held the first public hearing/reading on repealing and replacing Ordinance #V.14 PUBLIC MEETING AND PROCEEDURAL RULES (AMENDED)” OF THE COUNTY ORDINANCES OF THE TAMA COUNTY BOARD OF SUPERVISORS:

ORDINANCE # V. 14

AN ORDINANCE REPEALING AND REPLACING ORDINANCE NUMBER V. 14 – “PUBLIC MEETING AND PROCEEDURAL RULES (AMENDED)” OF THE COUNTY ORDINANCES OF THE TAMA COUNTY BOARD OF SUPERVISORS.

The County Board of Supervisors of Tama County, Iowa hereby ordains as follows:

SECTION 1: Repeal Ordinance Number V.14 – “PUBLIC MEETING AND PROCEEDURAL RULES (AMENDED)” in the County Ordinances of the Tama County, Iowa Board of Supervisors.

Replace Ordinance Number V.14 – “PUBLIC MEETING AND PROCEEDURAL RULES (AMENDED)” in the County Ordinances of the Tama County, Iowa Board of Supervisors with the following:

ORDINANCE V.14

Tama County Board of Supervisors Meeting Rules

- 1) Tama County Board of Supervisors Meetings shall follow all provisions of Iowa Code Chapter 21.*
- 2) Tama County, Iowa Board of Supervisors Meetings will follow procedural rules by using Roberts Rules of Order, latest edition.*

3) ORDER AND DECORUM

When making public comments on Tama County business topics other than those listed on this agenda, please understand that the Board will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future meeting. The Chair and Board welcome comments from the public; however, when making comments you must be respectful and appropriate. It is not appropriate to use personal attacks, defamatory, profane, obscene, invective, or slanderous language. The Chair may restore order by declaring such out of order and ask the speaker to leave or be removed. The Chair may place time limits on public comments.

SECTION 2. REPEALED. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

There were no written public comments. There were public comments heard at the hearing from the public in support of repealing the old ordinance and replacing it with the new proposed ordinance. The public stated it will be good to have the public heard and involved again.

At 8:48 am Chairman Doland closed the public hearing/reading. Motion by Turner, seconded by Hilmer to approve the first reading of repealing/replacing of Ordinance #V.14. All voted aye. Motion carried. Motion by Turner, seconded by Knebel to waive the second and third reading of the repealing/replacing of Ordinance #V.14. All voted aye. Motion carried.

Motion by Turner, seconded by Knebel to approve the following resolution regarding Ordinance # V.14 Tama County Board of Supervisors Meeting Rules. Discussion: None.

RESOLUTION 1-27-2025B

ORDINANCE V.14

Tama County Board of Supervisors Meeting Rules

1) Tama County Board of Supervisors Meetings shall follow all provisions of Iowa Code Chapter 21.

2) Tama County, Iowa Board of Supervisors Meetings will follow procedural rules by using Roberts Rules of Order, latest edition.

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When making public comments on Tama County business topics other than those listed on this agenda, please understand that the Board will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future meeting. The Chair and Board welcome comments from the public; however, when making comments you must be respectful and appropriate. It is not appropriate to use personal attacks, defamatory, profane, obscene, invective, or slanderous language. The Chair may restore order by declaring such out of order and ask the speaker to leave or be removed. The Chair may place time limits on public comments.

SECTION 2. REPEALED. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication by law.

THEREFORE, BE IT RESOLVED upon the final publication of this Ordinance it be enrolled in the County's book of Ordinances and in effect on the date of publication.

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 27th day of January 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Tammy Wise, HR/Insurance Administrator, stated she did not have the 911 documents Doland was wanting. Doland stated he had everything he needed. Doland asked the EMA Director if the documents they have been provided support what is being done as of today and he stated to the best of his knowledge they do.

Motion by Turner, seconded by Hilmer to approve appointing Supervisor Knebel and Doland as Supervisor representation to evaluate/interview potential conservation board members. Discussion: None. All voted aye. Motion carried.

Motion by Knebel, seconded by Turner to approve amending the following depository resolution to add the Farmers Savings Bank in Traer and Pinnacle Bank in Toledo. Discussion: None.

RESOLUTION 1-2-2025B

BE IT RESOLVED, that the Tama County Board of Supervisors hereby resolves to authorize the County Treasurer to deposit county funds in the following banks and set the amount as follows:

Iowa Public Agency Investment Trust, Des Moines	5,000,000
State Bank of Toledo, Toledo	15,000,000
Dysart State Bank, Dysart	2,000,000
Chelsea Savings Bank, Belle Plaine, Traer	2,000,000
Lincoln Savings Bank, Tama	15,000,000
Northeast Security Bank, NSB, Dysart	5,000,000
WCF Financial Bank, Tama	5,000,000
Farmers Savings Bank, Traer	2,000,000
Pinnacle Bank, Toledo	2,000,000

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution was amended, passed and adopted this 27th day of January, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

The auditor's office received notification from the Highland Township Clerk that they have two trustee vacancies. Per Iowa Code 69.8, if the offices of two trustees are vacant the county board of supervisors shall fill the vacancies by appointment. The Highland Township Clerk has provided the board of supervisors with two names of people willing to be trustees, Brody Kellogg and Sandra Rasmussen. Motion by Turner, seconded by Knebel to approve appointing Brody Kellogg and Sandra Rasmussen as Highland Township Trustees. Discussion: None. All voted aye. Motion carried.

Turner presented an IT Statement of Work, Policy for Disclosure of Security Related Information, and Indemnification and Hold Harmless Agreement. The board would like to enter into contract with ISAC (Iowa State Association of Counties) Tech Team Assessment for them to perform an IT Audit on Tama County. This audit will cost \$4,000 to be performed. Motion by Turner, seconded by Kupka to approve the board chairman to sign the IT Statement of Work, Policy for Disclosure of Security Related Information, and Indemnification and Hold Harmless Agreement to allow the ISAC Tech Team Assessment to perform the IT Audit on Tama County. Discussion: Knebel and Turner stated they had a Zoom conference with ISAC about coming to do an IT audit. They stated ISAC will come in and look at IT equipment and software the county is currently using and assess to make sure it is working to its full potential for the county. They will give a report once the audit is completed. All voted aye. Motion carried.

Doland stated the board is going to start something new with each board member reporting monthly about the committees they are serving on. Each board of supervisor gave a committee report. David Turner: He stated he attended the Board of Adjustment meetings, and they looked at reviewing setbacks for applications that had been received. All the setbacks were approved. He stated he also attended the Economic Development meeting and that they are going to keep their budget at 0% growth with a \$30,000 carry over. He also stated that on average the Economic Development Director brings in \$1 million per year. The Lincoln Highway Bridge committee will be taking over that project. He had a Zoom meeting with EMA and 911. There is no movement on plans for a new building. Their budgeting is at 0% growth also. Met with the new EMS Committee. They are using Wright County for direction. The EMS needs to establish their

structure. They also need replacements to their committee. There are questions about responses from other county emergency departments. He stated he also toured the Eldora juvenile detention center. He stated it is a 56 bed facility and is mostly mental health related issues. 34 counties use the facility.

Curt Kupka: Stated he is on the landfill commission and that they had updated a lot of their equipment. He stated that they had sold a dozer. He stated the landfill is running smoothly and that they are needing to appoint two rural people to that board if anyone is interested.

Mark Doland: He stated all four of the new supervisors attending training with ISAC in Altoona. He stated they learned a lot about working on budgets and working together with departments. A lot of information was given to them in a short time at the training. He stated he attended a mental health meeting last week. He stated everything had been regionalized and now the state is taking everything over. The state is taking over the funding for most of it but there is a lot that they won't fund which will leave the county to fund. There is no levy for mental health anymore. The sheriff must pay for mental health medications and transportation. The county will most likely have to fund for those services. Not sure how the mental health advocates are going to look. There are questions about how the advocates will be reimbursed.

Heather Knebel: She stated she attended the Iowa Workforce Development and that she will be a CEO with 14 other counties. They help when there is a lot of layoffs and help to boost jobs. They also work with people that have disabilities. She also attended the Heartland Risk Pool meeting. Heartland is 10 counties that come together and pool their money for insurance. She is the trustee for Tama County. It was a good meeting to get to know other supervisors. Lots of paperwork to go through. DECAT is the last board she serves on. Jasper, Poweshiek, and Tama are the three counties involved. She believes that it is juvenile related. She is missing the meeting held today but looks forward to finding out more about that board.

Curt Hilmer: He stated he has not had a lot of meetings yet. He stated he was on the board of aging and that they have not met yet. He stated that board helps elderly people. He stated the 6th judicial board has been taken over by the state and that he now just serves on an advisory board for it. He said he serves on the public health board and that there has been a lot of comments about the new public health RV. He stated it was bought with ARPA funds of around \$400,000. He stated with the RV public health will be able to go out to the smaller communities and hold clinics. It was stated the ARPA funds spent on the RV were approved through the ARPA committee and that no taxpayer money was spent on it and that it is going to be a good thing for the community. He stated that the board of supervisors will be appointing Sherri Vesely to the board of health.

Doland stated the board had received a letter that implicates litigation. Motion by Hilmer, seconded by Turner to go into closed session per Iowa Code 21.5.1 (c) to discuss matters covered under Attorney/Client Privilege. Roll call vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. All voted aye. Motion carried. The Board went into closed session at 9:24 am. Those present were Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland, Curt Kupka, Karen Rohrs, Auditor and Mike Reck, Attorney via Zoom. Motion by Hilmer, seconded by Kupka to go back into open session. The Board came out of closed session at 9:29 am. Those present were

Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland, Curt Kupka, Karen Rohrs, Auditor. No action taken.

The board took a short recess for restroom breaks.

Motion by Turner, seconded by Kupka to approve appointing legal liaisons to represent Tama County Board of Supervisors. Discussion: Doland stated as a board they need representatives for legal matters to be discussed with attorneys so that the whole board does not need to be present and for approval of letters and such things. Doland stated that he and Knebel had been working with the attorney in general and asked Turner to amend his motion to appoint Doland and Knebel. Turner made a motion to amend his motion to appoint Doland and Knebel as legal liaisons to represent Tama County Board of Supervisors, seconded by Kupka. All voted aye. Motion carried. The board then voted on the original motion to appoint. All voted aye. Motion carried.

Motion by Knebel, seconded by Turner to approve a letter to Denton Davis Brown. Discussion: None. All voted aye. Motion carried.

Motion by Hilmer, seconded by Kupka to approve the claims for payment as presented in the amount of \$170,764.56. Discussion: The board asked for clarification on a couple of claims that are to be paid to a law firm. Wise stated they were for zoning and HR related issues and that the board can see the invoices but that they are redacted when turned into the auditor's office. There was also a question about repairs to an overhead door. Wise stated insurance will reimburse for the damage. Kupka made a motion to amend approval for the claims for payment to the corrected amount of \$168,854.56, seconded by Turner. All voted aye. Motion carried. The board then voted on the original action to approve it now with the amendment. All voted aye. Motion carried.

Public Comments: None. Public comments closed at 9:43 am.

Motion by Turner, seconded by Kupka to adjourn the meeting. Chairman Doland adjourned the meeting at 9:44 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.