

Meeting Notice
Tama County Board of Supervisors
Mon., Mar 17, 2025

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**** Agenda is not printed in any particular order, only time specific items will be addressed at certain times**

Call to Order, Pledge of Allegiance

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Discussion/possible action to approve Presbyterian Church use of courthouse lawn for

Engineer-road projects report

Discussion/possible action to approve all county departments to use Tyler Timeclock System for payroll

AFLAC representative to give presentation on services offered

Liberty National-Michelle & Crystion to give presentation on services offered

Discussion/approve claims

Adjourn

Budget Work session following regular meeting (Approximate start time of 10:00 AM)

Work session with Tama County Board of Health

Board of Supervisors Minutes
March 10, 2025

The Tama County Board of Supervisors met at 8:00 a.m. March 10, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public. Absent: 4th District Supervisor, Mark Doland.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

The Supervisors canvassed the Special Election held on March 4th. Motion by Kupka, seconded by Turner to approve the following resolution to certify the election results. Discussion: None.

RESOLUTION 3-10-2025A
CERTIFICATION (CANVASS) OF TAMA COUNTY ELECTION RESULTS,
SPECIAL ELECTION

WHEREAS, the SPECIAL ELECTION was held as prescribed by law on March 4, 2025, and WHEREAS, the Board of Supervisors and ex-officio Board of Canvassers have canvassed the vote of said election in accordance with §50.24 of the *Code of Iowa*, now therefore BE IT HEREBY RESOLVED that we, the undersigned members of the Board of Supervisors and ex-officio Board of Canvassers of Tama County, Iowa, do hereby certify the following TURNOUT REPORT and RESULTS in the SPECIAL ELECTION, held March 4, 2025, and that no obvious clerical errors were identified during the canvass.

Seven hundred seventy-nine (**710**) people voted at the polls on election day.
Sixty-Nine (**69**) absentee ballots were accepted for counting.
A total of eight hundred forty-eight (**779**) people voted.

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Kupka, aye. Resolution passed and adopted this 10th day of March, 2025. Heather Knebel, Vice-Chairwoman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Hilmer, seconded by Turner to adjourn the meeting. Vice-Chairwoman Knebel adjourned the meeting at 8:05 am.

Board of Supervisors Minutes
March 10, 2025

The Tama County Board of Supervisors met at 8:30 a.m. March 10, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public and Sheriff Schmidt. Absent: 4th District Supervisor, Mark Doland.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Jim Smith and Richard Arp. Public comment time closed at 8:35 am.

Motion by Kupka, seconded by Turner to approve the minutes of the March 3rd regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report.

Treasurer Kriegel would like the board to approve allowing her office to be closed on Thursday, April 3rd all day so that her office can attend District 1 Training. Motion by Hilmer, seconded by Turner to approve the treasurer closing her office on April 3rd for training. Discussion: It was stated that the treasurer's office will be carpooling to the training and that it is just one day of training. All voted aye. Motion carried.

Motion by Hilmer, seconded by Kupka to approve a temporary liquor license for Laurels Pour House LLC. This liquor license is for an event that is to be held at Pilgrim Heights on March 14th for an East Marshall fund raiser. Discussion: None. All voted aye. Motion carried.

Curtis Behrens from conservation had submitted a hiring freeze exemption he would like the board to approve for the naturalist position. Motion by Turner, seconded by Kupka to approve the conservation department to hire for the naturalist position. Discussion: Kupka stated the naturalist is the public face of conservation and that the naturalist works with students at the schools. All voted aye. Motion carried.

Motion by Turner, seconded by Kupka to approve the claims for payment as presented in the amount of \$515,940.11. Discussion: Auditor Rohrs stated that David Sherwood from the landfill had called and stated that the claim in the amount of \$400,000 for a transfer of funds should be cancelled. He stated the landfill will not transfer those funds at this time so that the county can continue to receive interest from those funds. Auditor Rohrs stated she could not cancel the claim due to a software issue. She stated the claim would need to be processed and then once the check is printed, she can void the payment. Knebel thanked the landfill for keeping the funds in the current account to help the county earn interest. All voted aye. Motion carried.

Public Comments: Public comments were heard from Karen Murty, Richard Arp, and Larua Wilson. Public comment time closed at 9:02 am.

Motion by Turner, seconded by Kupka to adjourn the meeting. Vice-Chairwoman Knebel adjourned the meeting at 9:02 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

Board of Supervisors Minutes
March 11, 2025

The Tama County Board of Supervisors met at 10:00 am March 11, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and Tama County Auditor, Karen Rohrs, department heads and staff, and ISAC IT assessment team members. 5th District Supervisor, Curt Kupka joined the meeting at 10:04 am.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Knebel to approve the agenda. Discussion: None. All voted aye. Motion carried.

Doland stated that the ISAC IT assessment team had performed an IT audit for Tama County on February 13 and would like to review their final findings and report with the board of supervisors and Tama County department heads. Motion by Turner, seconded by Hilmer to go into closed session per Iowa Code 21.5.1 (k) to discuss the final report of the IT audit. Roll call vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. The Board went into closed session at 10:03 am. Those present were Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland. Curt Kupka joined at 10:04 am. Also, Karen Rohrs, Auditor, Michelle Schroeder, Assistant to the Auditor, Ben Daleske, Engineer, Chris Wilson, Secondary Roads Office Manager, Bob Vokoun, Zoning Director, Curtis Behrens, Conservation Director, Dirk Henle, Maintenance Director, Joanne Husak, Economic Development Secretary, Lori Johnson, Public Health Assistant Director, Ryan Goodenbour, EMA Director, Wes Ray, Assessor, Amanda Kriegel, Treasurer, Brent Heeren, Tama County Attorney, Geneva Williams, Tama County Assistant Attorney, and Casey Schmidt, Tama County Sheriff. ISAC team members Joel Rohne, Andrew De Haan, James Nehring, Evan Folk, Matt Strong, Al Yu, and Ben Turnis. Motion by Knebel, seconded by Hilmer to go back into open session. Roll call vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. The Board came out of closed session at 11:47 am. Those present were Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland, and Curt Kupka. Also, Karen Rohrs, Auditor, Michelle Schroeder, Assistant to the Auditor, Ben Daleske, Engineer, Chris Wilson, Secondary Roads Office Manager, Bob Vokoun, Zoning Director, Curtis Behrens, Conservation Director, Dirk Henle, Maintenance Director, Joanne Husak, Economic Development Secretary, Lori Johnson, Public Health Assistant Director, Ryan Goodenbour, EMA Director, Wes Ray, Assessor, Amanda Kriegel, Treasurer, Brent Heeren, Tama County Attorney, Geneva Williams, Tama County Assistant Attorney, and Casey Schmidt, Tama County Sheriff. ISAC team members Joel Rohne, Andrew De Haan, James Nehring, Evan Folk, Matt Strong, Al Yu, and Ben Turnis. Discussion: None. No action taken.

Motion by Knebel, seconded by Hilmer to adjourn the meeting. Chairman Doland adjourned the meeting at 11:47 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.



COURTHOUSE GROUNDS POLICY APPLICATION

After you have completed this form, please return it to Auditor's Office in person or by email to krohrs@tamacounty.org

Date(s) of use: Saturday, April 19

Group/Individual Requesting Use: 1st Presbyterian Church / Michelle Davis

Starting time: 10:30 a.m. or p.m. Ending time: 3:00 a.m. or p.m.

Name of Responsible Person: Michelle Davis

Address: 210 N BROADWAY TOLEDO, IA 52342

Phone: 641-751-2877 Fax: _____

Email: mdavisbvvc@gmail.com

Name of Event: Annual Easter Egg Hunt

Type of Event: Privately Sponsored egg hunt for all community children 0-12 yrs
Specific areas you request to use: NE Section of the lawn (East of dispatch parking, north of Bandstand)

Is this event open to the general public? Yes ☒ No ☐

Number of participants approximately: 100

What equipment will be used on the grounds? plastic Easter eggs

(examples: tables/chairs/tents/canopy/electrical equipment/port-a-potties/games)

When will the equipment be set up? between 10:30 ^{Am} + 12:30 ^{Pm} 4/19/25

If food is served is there a fee? Yes ☐ No ☒ Do you have a permit to serve food from the Health Department? Yes ☐ No ☐ - No food beyond any candy in the eggs

Have you used the grounds before? Yes ☒ No ☐

A copy of the group or individual liability insurance policy is required at the time of the event. Does this group or individual have liability insurance to cover this event? Yes ☒ No ☐

I have read the Courthouse Grounds Policy. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and losses caused by any person who attends or participates in the scheduled event. By signing this application, I agree to defend and hold harmless the County regarding and damage which may occur as a result of this scheduled event.

By signing this agreement, I certify that all statements I have made to Tama County in this application are true and correct.

Michelle Quinn 3/5/25

Signature of Responsible Person

Date

Approved or Denied by the Tama County Board of Supervisors on: _____

Chairperson of the Board of Supervisors

Auditor

Payment of Deposit is required prior to the date of the event listed above.

Amount of Deposit _____

Date of Payment of Deposit _____

Tama County Board of Supervisors - Weekly Engineer's Office Report

March 17th, 2025

This last Wednesday started contract rock hauling. They should be close to finishing up this week.

We've been hauling rock on P Avenue and F Avenue this week as well. Once the contract rock is done in Garrison Quarry, we will move back to working on the applying rock just west of Clutier.

We replaced a culvert last week on R Avenue between 190th and 195th St.

I have Final Plans for E66 for the board to sign. This will be to pave E66 from Hwy 30 to Bridge just West of Hwy 21. Bids for this project won't be until June. I anticipate this project either starting early fall or next spring depending on the contractors' availability.