BOARD OF SUPERVISORS MEETING

Meeting Notice

Tama County Board of Supervisors

Mon., Mar 24, 2025

Meetings may also be available online for viewing and/or participating in by clicking the below link barring no power, internet, or equipment failure or other unforeseen circumstances. Meetings will still be held if there is no electronic availability.

Click here to join meeting

Agenda Schedule

	** Agenda is not printed in any particular order, only time specific items will be addressed at certain times	
8:30 AM	Call to Order, Pledge of Allegiance	_
	Approve agenda	_
	Public comments-This time is set aside for public comments on County business topics. To be	
	recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may	
	speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of	
	Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but	
	may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in	
	attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous	
	language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.	
	Discussion/possible action to withdraw from opioid PBM litigation	• _
	Discussion/Approve 3/17/25 canvass minutes & 3/17/25 regular minutes	_
	Engineer-road projects report	_
	Discussion/possible action to approve signing Final Plans for STP-S-CO86(115)5E-86	-
	on E66	_
	Discussion/possible action to approve signing of two utility permits	_
	Discussion/possible action to set public hearing date and time for FY26 budget	_
	Discussion/possible action to approve AFLAC & Liberty National representatives to come	_
	present their companies to employees and allow for payroll dedcutions for those companies	
	Discussion/possible action to approve a temporary liquor license for Lucky Wife Wine Slush	ies
	Discussion/possible action to approve a liquor license for Fox Ridge Winery	-
	Discussion/possible action to approve re-appointing Doug Sienknecht to the Veterans Affair	S
	Commission	
	Discussion/possible action to approve appointing Paul McCoy & Jay Owens to the EMS Adv	isory Counc
	Discussion/possible action of hiring freeze exemptions	-
	Discussion/approve claims	
		· •
	Public comments	-
	Adjourn	•
		•
	Budget work session to begin after board of supervisors meeting (approximately at 9:30)	
		-
		•
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		-

Board of Supervisors Minutes March 17, 2025

The Tama County Board of Supervisors met at 8:00 a.m. March 1, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

The Supervisors performed the 2^{nd} tier canvass of the Special Election held on March 4^{th} . Motion by Turner, seconded by Kupka to approve the following resolution to certify the election results. Discussion: None.

RESOLUTION 3-17-2025A CERTIFICATION (CANVASS) OF TAMA COUNTY ELECTION RESULTS, SPECIAL ELECTION

WHEREAS, the SPECIAL ELECTION was held as prescribed by law on March 4, 2025, and WHEREAS, the Board of Supervisors and ex-officio Board of Canvassers have canvassed the vote of said election in accordance with §50.24 of the *Code of Iowa*, now therefore BE IT HEREBY RESOLVED that we, the undersigned members of the Board of Supervisors and ex-officio Board of Canvassers of Tama County, Iowa, do hereby certify the following TURNOUT REPORT and RESULTS in the SPECIAL ELECTION, held March 4, 2025, and that no obvious clerical errors were identified during the canvass.

One thousand five hundred thirty-one (1,533) people voted at the polls on election day. One hundred fifty-nine (159) absentee ballots were accepted for counting. A total of one thousand six hundred ninety (1,692) people voted.

PUBLIC MEASURE **ADOPTED** BY VOTERS OF THE RESPECTIVE JURISDICTION: Public Measure UA (Gladbrook-Reinbeck Community requesting approval for PPEL)

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 17th day of March, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Chairman Doland adjourned the meeting at 8:20 am.

Board of Supervisors Minutes March 17, 2025

The Tama County Board of Supervisors met at 8:30 a.m. March 17, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public and Sheriff Schmidt.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Knebel to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Ruth Childers, Justin Jensen, Laura Wilson, Linda Opperman, Janet Wilson, and Mark Kriegel. Public comment time closed at 8:38 am.

Motion by Kupka, seconded by Hilmer to approve the minutes of the March 10th canvass, March 10th regular meeting, and March 11th special meeting. Discussion: None. All voted aye. Motion carried.

The 1st Presbyterian Church submitted a request for use of the courthouse lawn on Saturday, April 19th, from 10:30 am to 3:00 pm for an Easter Egg hunt. A completed Courthouse Grounds Policy Application and proof of insurance have been submitted to the county auditor. A \$100 deposit will be given to the county auditor. Upon the completion of the event the grounds will be inspected and if deemed left in pre-event condition the \$100 deposit will be returned. Motion by Hilmer, seconded by Turner to approve the use of the courthouse lawn for the 1st Presbyterian Church Easter Egg hunt and have the chairman of the board of supervisors sign the Courthouse Grounds Policy Application. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report.

Sheriff Schmidt was present to inform the board that the Tama EMS is looking for a vehicle for their EMT to respond to incidents in a timelier manner while the rest of their ambulance crew assembles to respond with the ambulance. Sheriff Schmidt would like to donate his old Durango to the Tama EMS for this purpose. Motion by Turner, seconded by Hilmer to approve donating the Sheriff's old Durango. Discussion: There was discussion on the benefits of donating the Durango to the Tama EMS. The board agrees that they would like to see the Durango donated to the Tama EMS but want to make sure that it can legally be done. The board would like to see the sheriff get approval from the county attorney to make sure the county can legally donate the Durango to the Tama EMS. Turner withdrew is previous motion and made a new motion to table donating the Durango to the Tama EMS until it can be confirmed that it can legally be donated, Kupka seconded the new motion. All voted aye. Motion carried to table.

Doland stated that a new time keeping software had been purchased using ARPA funds. Since that purchase, only a handful of departments are utilizing the system. The auditor's office feels that it would be more accurate and efficient to have all departments utilizing the system. It currently is a

burden on the payroll administrator to manage the multiple ways departments are reporting their employee's times. It also leaves room for major errors. There was discussion from some departments that attended the meeting that felt like it would be a burden to use the system to check in and then check in on the software that their department requires them to use. The payroll administrator stated that the system would only need to be used to check in at the beginning of the employee's shift and then check out at the end. It was suggested to have a couple of employees from different departments start to use the system to check for any errors that would need to be corrected. It was stated that some errors had already been corrected since the last time some employees had used the system, but that there was no way to confirm that all errors had been corrected since employees had stopped using the system. Motion by Knebel, seconded by Hilmer to table requiring non-elected employees, hourly and salaried, to use the time keeping system until further discussion and testing of the system can be done. All voted aye. Motion carried.

There were no hiring freeze exemptions to act on.

Jacob Grossnickle and his partner Diana from AFLAC was present to give a presentation to the board about services they offer.

Michelle Oliver and her partner Crystion from Liberty National was present to give a short presentation to the board about services their company offers.

Motion by Knebel, seconded by Turner to approve the claims for payment as presented in the amount of \$220,911.24. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments here heard from Bill Faircloth, Laura Wilson, and Karen Murty. Public comment time closed at 9:52 am.

Motion by Knebel, seconded by Turner to adjourn the meeting. Chairman Doland adjourned the meeting at 9:53 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

Tama County Board of Supervisors - Weekly Engineer's Office Report

March 24th, 2025

Last Wednesday finished contract rock hauling. It took 7 working days and we have around 17,500 tons of rock down on our gravel roads.

We've been finished hauling on 380th St. and 400th St. This next week we will be rocking 245th St. west of Clutier.

We have a wooden box culvert we are replacing on 200th St. East of K Ave. Once that is finished, we will be moving to a culvert on N Ave just North of E29.

I have Final Plans for E66 for the board to sign. This will be to pave E66 from Hwy 30 to Hwy 21. Bids for this project won't be until June. I anticipate this project either starting early fall or next spring depending on the contractors' availability. We are going to be doing some culvert repair and cleaning prior to paving this spring/summer.

TAMA COUNTY UTILITY PERMIT APPLICATION

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Shannon Svoboda
Street Address: 2647 260th St.
City, State & Zip Code: Clubier, IA 52217
Telephone Number: 719-216-6280
Contact Person: Shannon Svoboila

- 1. <u>Location Plan</u>. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
- 2. <u>Written or Verbal Notice</u>. At least two working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location and nature of the proposed installation.
- 3. <u>Inspection</u>. The County Engineer shall provide a full-time inspector during all permitted work done by a third party contractor. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare. The cost of providing this inspection service shall be paid by the permit holder upon submission by Tama County of a bill for such services. All requirements listed in <u>4. Requirements</u> shall be met (less written exemptions) regardless of whom actually performs the work.
- 4. Requirements. The installation inspector shall assure that the following requirements have been met:
 - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
 - B) Depth The minimum depth of cover shall be as follows:

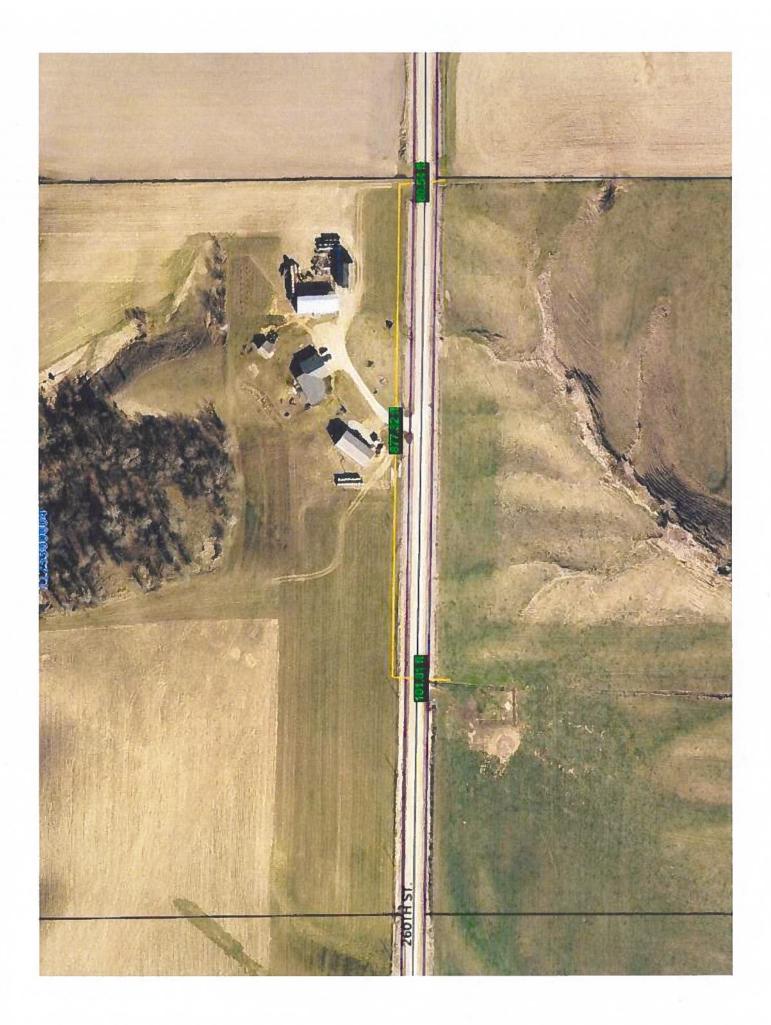
 Telecommunications...36" Electric.......48"

 Gas.......48" Water......60" Sewer......60"

 If the utility is installed in the road ditch and if the ditch has silted in above the original flowline, add the depth of silting to the "minimum depth" to obtain the required depth in a particular location.
 - C) The applicant shall use reference markers in the right of way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
 - D) All tile line locations shall be marked with references located in the R.O.W. line.
 - E) No underground utility lines shall cross over a crossroad drainage structure.
 - F) Residents along the utility route shall have uninterrupted access to the public roads. An all-weather access shall be maintained for residents adjacent to the project.
 - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer (after the road has been saturated), to determine if additional surfacing on the roadway by the applicant is necessary.

- H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
- I) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
- K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- L) Road crossings shall be bored. The minimum depth below the road surface shall match the minimum depth of cover for the respective utility. All entrances with culverts shall either be bored or, the utility shall be placed at least 24" below the bottom elevation of the culvert.
- 5. <u>Non-Conforming Work</u>. The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit.
- 6. <u>Emergency Work</u>. In emergency situations, work may be initiated by an applicant without first obtaining a Utility Permit. However, a Utility Permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
- 7. County Infraction. Violation of this permit is a county infraction under Iowa Code section 331.307, punishable by a civil penalty of \$100 for each violation or if the infraction is a repeat offense a civil penalty not to exceed two hundred dollars for each repeat offense. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
- 8. <u>Hold Harmless</u>. The utility company shall save this County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional named insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.
- 9. <u>Permit Required</u>. No applicant shall install any lines unless such applicant has obtained a Utility Permit fro the county Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 10. <u>Relocation</u>. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

DATE 17 Marsh 2025 NAME OF COM	MPANY BY Shannon Svoboda
RECOMMENDED FOR APPROVAL:	
DATE	TAMA COUNTY ENGINEER
APPROVAL:	
DATE	CHAIRPERSON, TAMA COUNTY BOARD OF SUPERVISORS
Adopted by Resolution 9-22-92A	CHAIRFERSON, TAMA COUNTY BOARD OF SOLER VISORS



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Applicant Name: Heart of Iowa Communications Coop
Street Address: 502 Main Street PO Box. 130
City, State & Zip Code: Union Iowa 50258
Telephone Number: 641-486-2211
Contact Person: Nathan Butler

- 1. <u>Location Plan</u>. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
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DATE 3/13/2025	Heart of Iowa Communications Coop NAME OF COMPANY		BY Nathan Butler Plant Manager	
			Nother St	3.1
RECOMMENDED FO	OR APPROVAL:		N	***************************************
DATE				
#25		TAMA CO	UNTY ENGINEER	
APPROVAL:	(40			
DATE				
Adopted by Resolution	9-22-92A	CHAIRPERSON,	TAMA COUNTY BOARD OF	SUPERVISORS

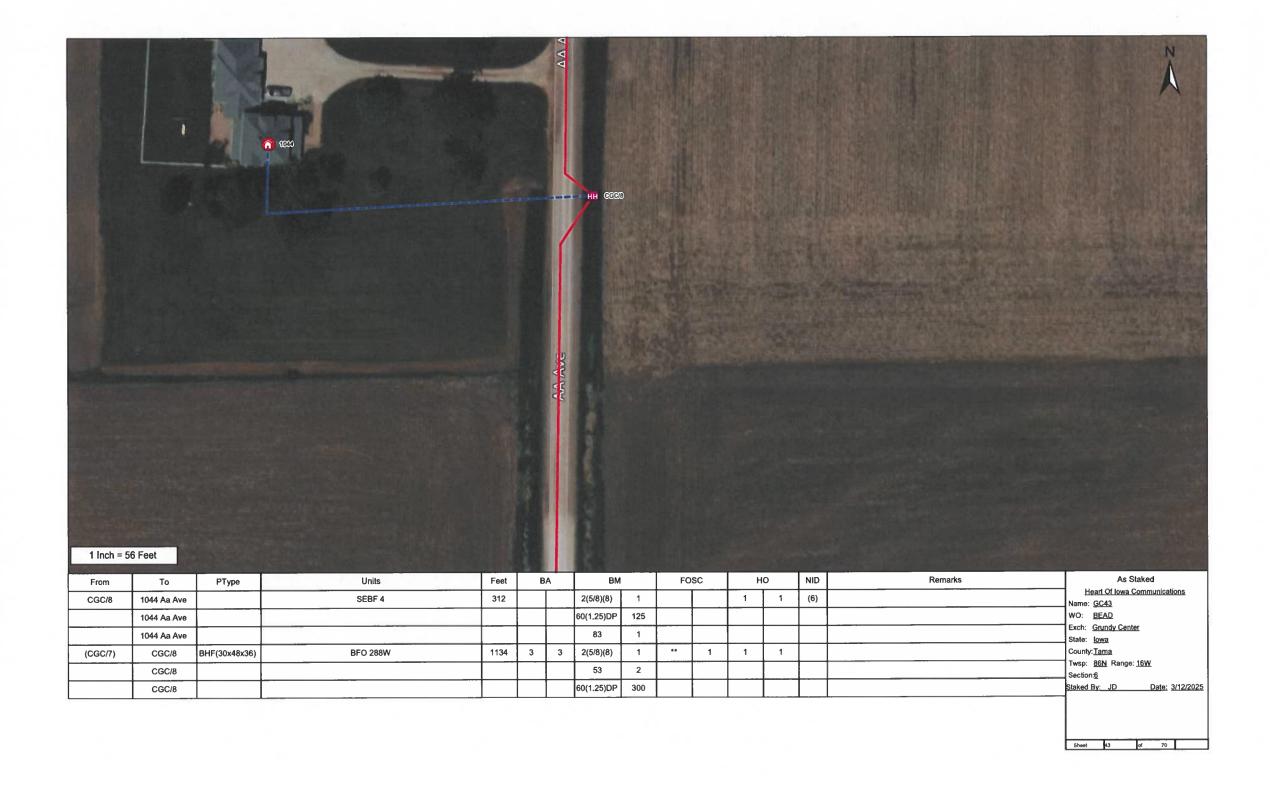
















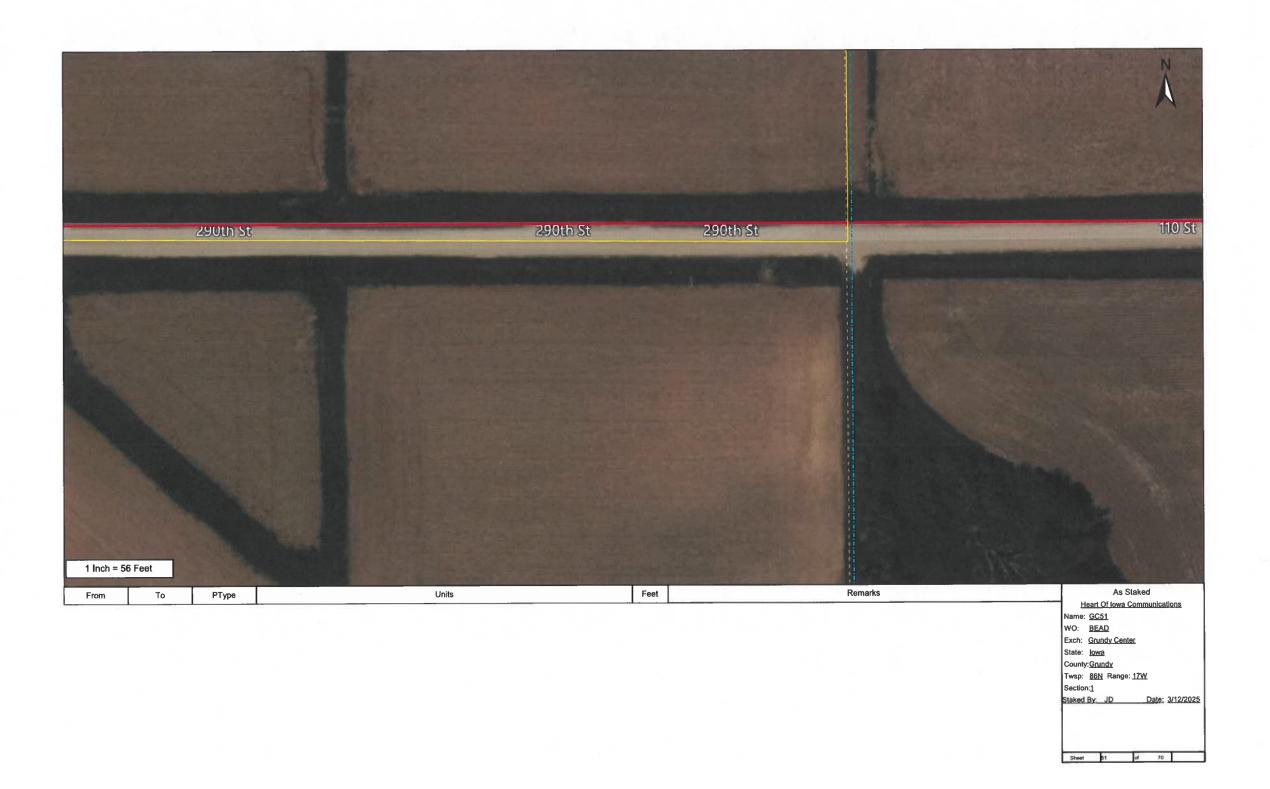














[TLS] Fiber Optic Phone Service Tama

From Nathan Butler <nbutler@heartofiowa.coop>Date Wed 3/19/2025 10:07 AMTo Ben Daleske <bdaleske@tamacounty.org>

Heart of lowa Communications Coop has hired Central Cable contractors be our contractors for this project . Central cable will start to plow a 288 fiber optic cable in the gravel road starting in Grundy County on 290 th street and L Avenue plowing east to the Tama county line then into Tama County ,section 6 , onto 110th street till they get to T45 then north on T45 plowing in the gravel road ,boring the road culverts with conduit 1.25HDPE on the way by in front the homes we will be setting Hand Holes (ground vaults) in front of the homes for fiber service and intersections to branch off in the future . Heart of lowa will place a 6"x8" wood post with fiber warning signs mounted on the wood post at culverts and tile bores, the warning signs will be placed the back of the ditch slope in County ROW . Will have temp road construction signs placed while in construction. Will not have any road fully blocked traffic will still be able to get through this area at all times .

Thank you , Nathan Butler Plant Manager Heart of Iowa Communications Coop. Union Iowa 50258 PO Box 130 641-486-2211



Applicant

NAME OF LEGAL ENTITY NAME OF BUSINESS (DBA) BUSINESS

GLOKO, LLC Lucky Wife Wine Slushies (319) 239-7147

ADDRESS OF PREMISES PREMISES SUITE/APT NUMBER CITY COUNTY ZIP

2821 370th Street Chelsea Tama 52215

MAILING ADDRESS CITY STATE ZIP

2821 370th Street Chelsea Iowa 52215

Contact Person

NAME PHONE EMAIL

Kori (319) 239-7147 dkhatch@fctc.coop

License Information

LICENSE NUMBER LICENSE/PERMIT TYPE TERM STATUS

Special Class C Retail Alcohol 5

License

5 Day Submitted

to Local Authority

EFFECTIVE DATE EXPIRATION DATE LAST DAY OF BUSINESS

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES

Outdoor Service



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Kori Hatch	Dysart	Iowa	52224	owner	50.00	Yes
Gloria Hadachek	Dysart	Iowa	52224	owner	50.00	Yes

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
Founders Insurance Company	May 8, 2025	May 13, 2025
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE



Applicant

NAME OF LEGAL ENTITY NAME OF BUSINESS (DBA) BUSINESS

FOX RIDGE WINERY, LLC Fox Ridge Winery (319) 478-8080

ADDRESS OF PREMISES PREMISES SUITE/APT NUMBER CITY COUNTY ZIP

1465 L Avenue Traer Tama 50675

MAILING ADDRESS CITY STATE ZIP

1465 L Avenue Traer Iowa 50675

Contact Person

NAME PHONE EMAIL

Gwen Seda (319) 404-1802 gwenseda@hotmail.com

License Information

LICENSE NUMBER LICENSE/PERMIT TYPE TERM STATUS

WCN000353 Special Class C Retail Native 12 Month Submitted

Wine License to Local

Authority

EFFECTIVE DATE EXPIRATION DATE LAST DAY OF BUSINESS

May 23, 2025 May 22, 2026

SUB-PERMITS

Special Class C Retail Native Wine License



PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Michael Seda	Traer	Iowa	50675	Owner	49.00	Yes
Gwen Seda	Traer	Iowa	50675	Owner/manager	51.00	Yes

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
Illinois Casualty Co	May 24, 2024	May 24, 2026
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE