

# BOARD OF SUPERVISORS MEETING

## Meeting Notice

Tama County Board of Supervisors

Mon., Mar 31, 2025

Meetings may also be available online for viewing and/or participating in by clicking the below link barring no power, internet, or equipment failure or other unforeseen circumstances. Meetings will still be held if there is no electronic availability.

[Click here to join meeting](#)

### Agenda Schedule

\*\* Agenda is not printed in any particular order, only time specific items will be addressed at certain times

8:30 AM

Call to Order, Pledge of Allegiance

Approve agenda

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Discussion/Approve 3/24/25 regular minutes

Engineer-road projects report

Discussion/possible action to approve use of courthouse lawn for Wieting Theatre

Discussion/possible action to approve appointments to a committee to select, interview, and hire an IT professional

Discussion/possible action to repeal Tama County Ordinance VI.5(6.5) Wind Energy

Conversion Assessment Ordinance pursuant to Iowa Code Chapter 427B.26

Discussion/possible action to approve liquor license for Windy Goat Acres

Discussion/possible action to accept adjusted budgets for Board of Health and Maintenance

Discussion/possible action of hiring freeze exemptions

Discussion/approve claims

Public comments

Adjourn

**Board of Supervisors Minutes**  
**March 24, 2025**

The Tama County Board of Supervisors met at 8:30 a.m. March 24, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public and Sheriff Schmidt.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Doland explained that the county had received a letter from lawyers that are representing them for the opioid settlement. The county needs to decide whether to withdraw from an amendment process. The legal council and county attorney's advice is to withdraw. Motion by Turner, seconded by Kupka to approve the county withdraw from the opioid settlement amendment process per legal council's advice. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Jim Smith, Carolyn Adolphs, Karen Murty, and Richard Arp. Public comment time closed at 8:38 am.

Motion by Knebel, seconded by Hilmer to approve the minutes of the March 17<sup>th</sup> canvass and March 17<sup>th</sup> regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. He also presented Final Plans for STP-S-CO86(115)—5E-86, E66 paving. Motion by Hilmer, seconded by Turner to approve having the board chairman sign the Final Plans for STP-S-CO86(115)—5E-86. Discussion: Bids for the project will not be submitted until June. All voted aye. Motion carried.

Daleske also had two utility permits for the board chairman to sign. One permit is for Shannon Svoboda and the other is for Heart of Iowa Communications. Motion by Hilmer, seconded by Turner to approve the board chairman to sign the two utility permits. Discussion: None. All voted aye. Motion carried.

Auditor Rohrs stated a public hearing needs to be set for final approval and adoption of the FY26 county budget. Rohrs recommended Monday, April 21<sup>st</sup> at 8:45 am, but the board can hold the meeting at any time that they would prefer and that it doesn't have to be at a regular Monday morning meeting. Motion by Turner, seconded by Kupka to approve setting the FY26 County Budget public hearing for Monday, April 21<sup>st</sup> at 8:45 am. Discussion: Turner stated he would like to see what the turnout is for Tuesday night's public levy forum. If that forum draws a large number of citizens, he would like to see the board hold an additional forum on an evening for the public to give their comments on the proposed FY26 budget. All voted aye. Motion carried.

At last week's meeting representatives from AFLAC and Liberty National spoke to the board about plans their companies offer and would like the board's approval to come back to present to

employees and allow the county to do payroll deductions for those employees that sign up for their services. Hilmer stated he would like to see at least ten employees be interested in a company before allowing payroll deductions to be made. Schroeder, payroll administrator, stated she would like to see the county pick one or two companies to offer payroll deductions for and if someone would like a different company than what the county offers that employee can go sign up on their own. Motion by Knebel, seconded by Turner to allow AFLAC and Liberty National to come present to county employees. Discussion: Doland stated he felt it would be good to offer more options to employees for a more competitive pricing between companies. The board at this time did not want to act on having these companies have their deductions made from payroll. The board would like to have more discussions before allowing for payroll deductions. All voted aye. Motion carried.

Motion by Knebel, seconded by Kupka to approve a temporary liquor license for Lucky Wife Wine Slushies for an event to be held at Tama Co. Market on May 11<sup>th</sup>. Discussion: Knebel stated that the vendor providing the alcohol provides insurance to do so. All voted aye. Motion carried.

Motion by Hilmer, seconded by Turner to approve the annual liquor license renewal for Fox Ridge Winery. Discussion: None. All voted aye. Motion carried.

Motion by Hilmer, seconded by Turner to approve re-appointing Doug Sienknecht to the Veterans Affairs Commission. This is a three-year term. Discussion: The current VA director stated that Sienknecht's term had expired last year but that his term would be renewed for three years from today if the board approves re-appointing him. All voted aye. Motion carried.

The EMS Advisory Council received notice that Ken Tanner and Dr. Polly Hineman are no longer able to serve on the council. The EMS Advisory Council found Paul McCoy and Jay Owens who would be willing to serve. Motion by Turner, seconded by Kupka to approve appointing Paul McCoy and Jay Owens to the vacant positions on the EMS Advisory Council. Discussion: None. All voted aye. Motion carried.

There were no hiring freeze exemptions to act on.

Motion by Turner, seconded by Hilmer to approve the claims for payment as presented in the amount of \$163,425.82. Discussion: Knebel stated the cameras on the list of claims under the board of supervisors was for the sheriff's department and that those funds are paid through the board of supervisor's department but that the funds are actually paid out of the ARPA account. All voted aye. Motion carried.

Public Comments: Public comments were heard from Karen Murty, Carolyn Adolphs, and Richard Arp. Public comment time closed at 9:17 am.

Chairman Doland adjourned the meeting at 9:17 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

## ***Tama County Board of Supervisors - Weekly Engineer's Office Report***

March 31<sup>st</sup>, 2025

We've been hauling on around 245<sup>th</sup> St west of Clutier and 250<sup>th</sup> and 260<sup>th</sup> West of Hwy 63. This week we will be rocking hauling on 275<sup>th</sup> West of Hwy 63 and on Q & R Avenue West of Clutier.

We have a wooden box culvert we are replacing on 200<sup>th</sup> St. East of K Ave that finished up on Friday. We will be moving to a culvert on N Ave just North of E29 this week.

Union was curious what your thoughts on four 10 days before they bring it to a vote. Previous years this is from the first week in June to the last week in August.

### Update on Summer HBP (Highway Bridge Program) Construction Projects

- Abbott Ave. County Line Culvert Replacements Will Start April 7<sup>th</sup> – Marshall will be doing inspection
- E43 Bridge Replacement is estimated to start the beginning of August.
- S Ave. Bridge Replacement is estimated to start the end of July.

The County Five Year Program (CFYP) and Budget that I submit to the DOT is going to be submitted differently this year. Last year the Board approved it prior to DOT approval. Now the DOT will approve prior to Board approval. I have submitted my budget to them but have not submitted my CFYP. Here are the changes I made from last year's program:

- E44 Box Culvert Project was moved to FY26
- L Ave Grading & Paving were each moved back a year FY27 (Grading) & FY28 (Paving).
- Removed G Avenue Culvert as it didn't qualify for HBP funds.
- Added Two Bridges to the program
  - Columbia 19 – G Ave Bridge just North of 370<sup>th</sup> St. (Currently 15 Ton)
  - Perry 34 – PP Ave Bridge just South of 210<sup>th</sup> St. (Currently 25/40/40 Ton)



## COURTHOUSE GROUNDS POLICY APPLICATION

After you have completed this form, please return it to Auditor's Office in person or by email to [krohrs@tamacounty.org](mailto:krohrs@tamacounty.org)

Date(s) of use: 7/14/2025 - 7/18/2025

Group/Individual Requesting Use: Lori Baier, Wieting theatre

Starting time: 11:30 (a.m.) or p.m. Ending time: noon a.m. or p.m.

Name of Responsible Person: Lori Baier

Address: 1309 Washington Tama IA 52339

Phone: 641.751.4497

Fax: \_\_\_\_\_

Email: lorisbaier@gmail.com

Name of Event: Childrens Theatre Camp lunch break

Type of Event: picnic lunch

Specific areas you request to use: Mostly east of courthouse

Is this event open to the general public? Yes ☒ No ☐

Number of participants approximately: 50

What equipment will be used on the grounds? Ø

(examples: tables/chairs/tents/canopy/electrical equipment/port-a-potties/games)

When will the equipment be set up? Ø

If food is served is there a fee? Yes ☐ No ☒  
the Health Department? Yes ☐ No ☒

Do you have a permit to serve food from

Have you used the grounds before? Yes ☒ No ☐

A copy of the group or individual liability insurance policy is required at the time of the event. Does this group or individual have liability insurance to cover this event? Yes ☐ No ☐

I have read the Courthouse Grounds Policy. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and losses caused by any person who attends or participates in the scheduled event. By signing this application, I agree to defend and hold harmless the County regarding and damage which may occur as a result of this scheduled event.

**By signing this agreement, I certify that all statements I have made to Tama County in this application are true and correct.**

<u>Lori S. Bauer</u>	<u>3-25-2025</u>
Signature of Responsible Person	Date

Approved or Denied by the Tama County Board of Supervisors on: \_\_\_\_\_

_____	_____
Chairperson of the Board of Supervisors	Auditor

Payment of Deposit is required prior to the date of the event listed above.

Amount of Deposit \_\_\_\_\_

Date of Payment of Deposit \_\_\_\_\_



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
WINDY GOAT ACRES, LLC	Windy Goat Acres	(319) 330-3353		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
3091 Q Avenue		Chelsea	Tama	52215
MAILING ADDRESS	CITY	STATE	ZIP	
3091 Q Avenue	Chelsea	Iowa	52215	

## Contact Person

NAME	PHONE	EMAIL
James Carney	(319) 330-3353	windygoatacres@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	8 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS
Class C Retail Alcohol License

PRIVILEGES
Outdoor Service



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
James Carney	Chelsea	Iowa	52215	Owner	50.00	Yes
Jessica Kettler	Chelsea	Iowa	52215	Owner	50.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

May 1, 2025

POLICY EXPIRATION DATE

Jan 1, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE



## Hiring Freeze Exemption Request

Position Title: CEO/Executive Director

Date Submitted: 03/24/25

Office/Department: Public Health

Preferred Start Date: ? depends on applicant pool

Expected Salary/Hourly Pay: TRD per BOH (applicant exp.)

Requestor: Shannon E. Jha / BOH

\$ 94,000 -

01/11/24

Board Approval: 3/24/25 - BOH approved to advertise / hire

What job function will this position serve? Agency Director

Why do you consider this position to be essential?

Director of the agency

What are the consequences if this position is not filled?

Due to CMS/State guidance you must have an Agency Director

Is it possible for the job responsibilities to be performed by other staff?

Interim

What are the funding sources for this position?

State Grants

Insurance premiums

How will the department/office manage its work if this position is not authorized?

Without a director/CEO the agency would be in a bit of a pickle.

## Hiring Freeze Exemption Request

Position Title: Mower Operator

Date Submitted: 3/28/25

Office/Department: Engineer

Preferred Start Date: May 12th

Expected Salary/Hourly Pay: \$15/hr

Requestor: Ben Daleske

Board Approval: \_\_\_\_\_

**What job function will this position serve?**

Mows ditches on paved and gravel roads

**Why do you consider this position to be essential?**

This improves visibility for drivers, snow drifting is reduced by mowing, and motor grader operators have less grass when cutting the edge of the road.

**What are the consequences if this position is not filled?**

Road sides will have tall grass/brush grow up near the edge of the road

**Is it possible for the job responsibilities to be performed by other staff?**

It is possible but the coverage of mowing will be reduced.

**What are the funding sources for this position?**

FY25 - Road Clearing

FY26 - Secondary Roads

**How will the department/office manage its work if this position is not authorized?**

Motor Grader Operators will have to take time away from their blading to do it.