

Board of Supervisors Minutes
April 14, 2025

The Tama County Board of Supervisors met at 8:30 a.m. April 14, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public and Sheriff Schmidt.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Jim Smith, Karen Murty, and Laura Wilson. Public comments closed at 8:38 am.

Motion by Knebel, seconded by Turner to approve the minutes of the April 7th regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. Daleske also had a utility permit for the board chairman to sign. The permit is for Consumers Energy on 250th St. and D Ave. The permit is to take down existing poles and replace with new poles. Motion by Hilmer, seconded by Knebel to approve the board chairman to sign the utility permit. Discussion: None. All voted aye. Motion carried.

Daleske also presented his DOT Budget. Motion by Kupka, seconded by Turner to approve the Engineer's DOT Budget. Discussion: None. All voted aye. Motion carried.

Daleske also presented the County Five Year Program. Motion by Hilmer, seconded by Turner to approve the County Five Year Program. Discussion: None. All voted aye. Motion carried.

Ailen Alarcon Molina was present to ask the supervisors to reassign Tax Certificate # 18-0211. The current amount owed is \$23,975.82. \$2,866.00 of that is actual taxes, the rest is for interest, special assessments and miscellaneous fees. Ms. Alarcon Molina would like to offer \$1,433.00, one half the amount of the taxes, and has plans to meet with the City of Tama to see if they would abate \$19,628.82, the amount of the special assessments. She would like the supervisors to abate the other half of the taxes owed, interest, and miscellaneous fees. Motion by Hilmer, seconded by Turner to reassign Tax Sale Certificate #18-0211 to Ailen Alarcon Molina for \$1,433.00, if the City of Tama will abate the special assessments. Discussion: None. All voted aye. Motion carried.

Motion by Hilmer, seconded by Kupka to approve the annual liquor license renewal for Rusty Ridge Campground. Discussion: None. All voted aye. Motion carried.

Motion by Hilmer, seconded by Knebel to approve a temporary liquor license for Traveling Tapster, LLC for a Sip & Shop event to be held at Tama Co. Market on May 8th. Discussion: None. All voted aye. Motion carried.

Auditor Rohrs informed the board that she received notice from Assured Partners that it is time to renew its Bond Policy for elected officials. She stated she has filled out the renewal application and has had Paul Greufe with PJ Greufe & Associates look over the renewal application since this would be the first time she has filled out the renewal application. Motion by Turner, seconded by Kupka to approve having the board chairman sign the Bond Renewal Application Policy. Discussion: None. All voted aye. Motion carried.

Dirk Henle, Maintenance Director, was present to inform the board of the three RFP's, requests for proposals, he has received for cleaning services. He received an RFP from Cleaning Connection out of Des Moines in the amount of \$189,256.86, Service Master out of Marshalltown for \$99,972.00, and Paige Nehring from Toledo for \$60,000.00. Two elected officials voiced their concerns about hiring a company to clean and not being able to do background checks due to the sensitivity of information in their offices. Motion by Turner, seconded by Kupka to keep the current cleaning staff. Discussion: Turner stated he felt Cleaning Connection who came and measured the areas had a true grasp of what the county was looking for and they came in at the same price of what the county currently has. He stated he felt Service Master under bid the job and the individual from Toledo who came in with a low proposal doesn't understand how many buildings must be cleaned by a single person. Turner stated he felt the county already has two good and vetted people in the job. Knebel stated it is always good to get bids and that there was nothing wrong or against who currently does the job and that they are very much appreciated. Doland stated the savings going with Service Master does not justify not having our own local people considering the concerns with sensitive information. Often time having another company come in they have turn over in staff due to them not paying enough, and that is the tradeoff. Henle stated he was afraid that the companies were giving a low bid to get the contract and then would increase their rates after signing on. All voted aye. Motion carried.

Knebel stated the board had retained PJ Greufe & Associates to do a Human Resources Audit. A copy can be seen online. She stated it is always good to do audits and get outside opinions on what can be done differently. There are a lot of recommendations in the report for the county to work through over the course of the next year. Motion by Knebel, seconded by Turner to approve accepting the Human Resources Audit Report completed by Paul Greufe with PJ Greufe & Associates. Discussion: Turner stated Paul did a good job and went into depth on the report. Doland stated there are a lot of recommendations and that they will be working on the important and alarming things that need to be addressed. Greufe stated items have been prioritized and they will put those improvements in place right away. All voted aye. Motion carried.

Supervisor Turner did more research regarding power over the Ethernet for the new phone system. He stated he has more research he wants to do before the board acts on anything. He recommends the board table this issue until next week for him to do more research. Motion by Turner, seconded by Kupka to table discussing and action regarding power over the Ethernet for the new phone system until next week's meeting. Discussion: None. All voted aye. Motion carried.

Auditor Rohrs informed the board that the county treasurer feels comfortable with the current balance in the General Fund and feels that the board can approve transferring \$500,000 back into

the General Supplemental Fund to pay back the loan that was approved on February 18, 2025.
Motion by Kupka, seconded by Turner to approve the following resolution. Discussion: None.

RESOLUTION 4-14-2025A
Resolution to Transfer Funds

BE IT RESOLVED, that the Tama County Board of Supervisors approves the transfer of \$500,000 from the General Fund (0001) to the General Supplemental Fund (0002).

This is to transfer money to repay the loan that was approved on February 18, 2025 to cover county expenses until taxes could be collected and dispersed in April.

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 14th day of April, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Turner, seconded by Kupka to approve the Veteran's Affairs Quarterly Report.
Discussion: None. All voted aye. Motion carried.

Motion by Kupka, seconded by Turner to approve the Recorder's Quarterly Report. Discussion: None. All voted aye. Motion carried.

Doland stated the board had received a signed copy of the Tama County Comprehensive Land Use Plan from the Zoning Administrator last week. The board is looking into the process of how to accept and adopt it. He stated it has to be published before the board can adopt it. The board would like the attorney to review it before they adopt it. Knebel asked if public hearings could be set today. Doland questioned if public hearings were needed. He stated there is no requirement for a formal public hearing in the code. Doland stated as long as it is published and then recorded. There is a very in-depth process of what happens after it is passed and accepted. It has to go to all of the counties that border Tama County. Doland wants to make sure the county is following the process laid out. It would be published in the North Tama Telegraph and Tama-Toledo News Chronicle. Doland stated he just wanted to get an update out.

There were no hiring freeze exemptions to act on. Turner stated the 911 Board did make an offer of employment to Jacob Reineke for the 911 Director position and that he accepted. He is due to begin on May 5th. Doland stated it is National Telecommunicator Appreciation Week and the board wants to recognize our 911 dispatchers and let them know they are appreciated. Sheriff Schmidt stated our dispatchers are employees that no one sees due to them being in the "dungeon" but are very much appreciated.

Motion by Kupka, seconded by Turner to approve the claims for payment as presented in the amount of \$397,596.73. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Jim Smith, Karen Murty, and Richard Arp. Public comments closed at 9:29 am.

Chairman Doland adjourned the meeting at 9:29 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.