

Board of Supervisors Minutes
June 23, 2025

The Tama County Board of Supervisors met at 8:30 a.m. June 23, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, members of the public, and Sheriff Schmidt.

The Pledge of Allegiance was recited.

Motion by Kupka, seconded by Turner to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Karen Murty, Alan Richards, and Rob Hagge. Public comment time closed at 8:47 am.

Motion by Knebel, seconded by Turner to approve the minutes of the June 16th regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. Daleske also had a utility permit for the board chairman to sign. The permit is for Consumers Energy along Highway T47 in Carlton Township. Motion by Hilmer, seconded by Kupka to approve the board chairman to sign the utility permit. Discussion: None. All voted aye. Motion carried.

Daleske also spoke to the board about HMA Resurfacing Project: STP-S-C086(115)—5E-86 on E66, from US30 to IA21. Motion by Knebel, seconded by Kupka to approve the following HMA Resurfacing Project resolution:

RESOLUTION 6-23-2025A

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the HMA Resurfacing Project: STP-S-C086(115)—5E-86, hereafter referred to as “the project” is in the best interest of Tama, Iowa, and the residents thereof; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Tama County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Mannatt’s Inc. in the amount of \$3,492,971.81 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Tama County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Ben Daleske PE, the County Engineer for Tama County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 23rd day of June, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Hilmer, seconded by Turner to approve the following resolution to authorize the Treasurer to transfer funds as follows:

RESOLUTION 6-23-2025B
Resolution to Transfer Funds

BE IT RESOLVED, that the Tama County Board of Supervisors hereby approves the 2026 fiscal year transfer of funds from Rural Services Fund (0011) to the Secondary Road Fund (0020) as follows:

From the Rural Fund (0011) to the Secondary Road Fund (0020) \$2,197,784*

TOTAL TRANSFER \$2,197,784 *

And authorizes the County Treasurer to transfer a portion of the funds calculated by a percentage each month after the apportionment of property taxes is received by the Rural Services Fund (67.576 percent)** of property tax, not to exceed the limit of the total transfer stated above.

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 23rd day of June, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Turner, seconded by Hilmer to approve the following resolution to appropriate funds for the county departments for FY 2026:

RESOLUTION 6-23-2025C

Authorizing Appropriations to County Officers and Departments for FY2025/2026

WHEREAS, the County Board of Supervisors shall appropriate dollars for all budgetary departments based on Iowa Code 331.433(6);

WHEREAS, appropriations on Budgetary Funds/Departments for FY25/26 are based on the Notice of Public Hearing-Budget Estimate published on April 4, 2025.

NOW, THEREFORE BE IT RESOLVED, the Tama County Board of Supervisors agree to appropriate the rates as attached for each department.

DEPT. #	DEPARTMENT NAME	FY2026 Budgeted Amount	FY2026 APPROPRIATION
1	Board of Supervisors	1,817,733	1,635,959
2	Auditor	572,550	515,295
3	Treasurer	683,235	614,911
4	Attorney	596,019	536,417
5	Sheriff	3,854,858	3,469,372
6	Substance Abuse	22,800	20,520
7	Recorder	347,225	312,502
8	Human Resources	37,200	33,480
10	Zoning	24,310	21,879

11	Road Clearance	0	0
12	Safety	0	0
20	Engineer	10,831,956	9,748,760
21	Veterans Affairs	105,437	94,893
22	Conservation	1,305,063	1,174,556
23	Local Health/Nurses	1,778,108	1,600,297
24	Weed Control	11,640	10,476
25	Relief/Social Programs	79,630	71,667
27	Human Services	4,500	4,050
28	Medical Examiner	44,324	39,891
29	Correctional Services	110,000	99,000
31	Court Services	69,000	62,100
33	Libraries	69,000	69,000
34	Historical Society Grant	19,800	17,820
38	4-H Fair Grant	22,500	22,500
39	Other Social Services	9,400	9,400
40	Drainage District	12,186	12,186
42	Bee Hive Inspection	200	200
44	Township Officers	4,825	4,342
46	Insurance and Bonds	614,500	614,500
47	Policy and Administration	88,100	79,290
48	Ambulance	0	0
51	General Services	414,221	372,798
52	Data Processing	385,283	346,754
60	Mental Health	44,351	39,915
80	County Farm	5,000	4,500
99	Non-Departmental	4,485,398	4,036,858
	TOTALS	28,470,352	25,696,088

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 23rd day of June, 2025. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

The Board has received the completed Tama County cost allocation plan prepared by Cost Advisory Services, Inc. Motion by Turner, seconded by Kupka to accept/approve the board chairman to sign the FY24 Certificate of Cost Allocation Statement as prepared by Cost Advisory Services.

Discussion: Turner stated he had asked the board to table this item until this week's meeting so that he could do some more research. The auditor had reached out to Benton and Marshall County and found that they also do the cost advisory plan and use Cost Advisory Services to complete the plan. There were a couple of discrepancies that the board would like to get clarification on and would also like to ask more questions to the Cost Advisory Services regarding the plan. Turner withdrew his motion. Turner made a new motion to table action on signing the FY24 Certificate of Cost Allocation Statement until next week's meeting, seconded by Kupka. All voted aye. Motion carried.

There was discussion on what should be done with the old safety director's vehicle. Doland would like to see the vehicle kept at the Sheriff's parking lot to help avoid vandalism. For a temporary solution Doland would like to see the keys kept in the auditor's office and county employees could

check the vehicle out to attend functions. Motion by Turner, seconded by Knebel to approve the use of the old safety director's vehicle for shared use among county employees for county functions. Discussion: None. All voted aye. Motion carried.

There was discussion regarding the backup generator for the courthouse. Doland stated the backup generator at the courthouse only runs the jail at this time. The board would like to see the maintenance director get quotes on what it would cost to get the rest of the courthouse on a backup generator. Motion by Hilmer, seconded by Kupka to approve the maintenance director to get quotes for a backup generator for the rest of the courthouse. Discussion: None. All voted aye. Motion carried.

There was a hiring freeze exemption from the engineer for a Motor Grader Operator position. This position will be open due to an upcoming retirement. The position will be filled after the start of the new fiscal year, no action needs to be taken at this time.

IT Director, Michael Jackley, submitted a resignation letter to the Board on June 20th, effective immediately. Motion by Kupka, seconded by Knebel to approve the resignation of IT Director, Michael Jackley, effective immediately. Discussion: None. All voted aye. Motion carried.

Motion by Turner, seconded by Kupka to approve the claims for payment as presented in the amount of \$121,160.21. Discussion: None. All voted aye. Motion carried.

Doland stated the board will go into closed session for discussion and possible action per Iowa Code 21.5.1 (k). Motion by Kupka, seconded by Turner to go into closed session per Iowa Code 21.5.1 (k). Roll call vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. The Board went into closed session at 9:21 am. Those present were Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland, Curt Kupka, Karen Rohrs, Auditor, Casey Schmidt, Sheriff, and James Nehring, ISAC IT member. Motion by Hilmer, seconded by Knebel to go back into open session. The Board came out of closed session at 11:18 am. Roll call vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Those present were Supervisors: Curt Hilmer, David Turner, Heather Knebel, Mark Doland, Curt Kupka, Karen Rohrs, Auditor, and James Nehring, ISAC IT member. No action was taken.

The Board took a short recess at 11:19 am. The Board came out of recess at 11:22 am.

Public Comments: Public comments were heard from Richard Arp and Karen Murty. Public comment time closed at 11:35 am.

Chairman Doland adjourned the meeting at 11:35 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.