

# TAMA COUNTY ZONING COMMISSION MINUTES

## Comprehensive Land Use Plan; Accessory Dwelling Unit Discussion

Wednesday December 3, 2025. Administration Building, 104 W State Street.

Board members present: Doug Dvorak, Carol Meyer, Wade Mitchell, Steve Petersen. Jody Boldt (online).

No community members were present in the room, and none were present on Teams.

### MINUTES:

The meeting was called to order at 6:04 PM by Dvorak, followed by the Pledge of Allegiance.

Motion by Petersen, second by Meyer to approve the tentative agenda. All Ayes, motion carried.

Minutes from the previous meeting on 11/19/25 were reviewed. Motion by Meyer, second by Mitchell to approve the minutes. All Ayes, motion carried.

Opening remarks were made by Zoning Administrator Laura Wilson.

Discussion was held surrounding the Comprehensive Land Use Plan project, with questions about the timeline that the Region 6 representative had proposed with his contract, and how many Plans the Region 6 group had worked on with other counties. The Supervisors had received a contract proposal from Region 6 to assist in our Comprehensive Land Use Plan project, but had not reviewed or agreed to the contract yet.

Commission members reviewed a draft for an Accessory Dwelling Unit Ordinance and other changes that would need to be made to the 6.1 Zoning Ordinance to match the new ordinance section. Definition section 400.78 was discussed to completely remove a section prohibiting specific materials as roof coverings. Details of E911 requirements, exterior access points, and tiny/manufactured homes were discussed. Other small revisions were requested to the draft.

It was decided to hold a public hearing at the next Zoning meeting for the Accessory Dwelling Unit Ordinance with the changes discussed at this meeting.

Although it was on the agenda, there was no discussion of the Wind Ordinance draft during this meeting.

Motion to adjourn by Petersen, second by Mitchell. All Ayes, Motion Carried. Meeting adjourned at 7:40 PM.

***\*\*VIDEO RECORDING OF THE TAMA COUNTY ZONING BOARD MEETING HELD DECEMBER 3, 2025 WILL BE AVAILABLE ON THE TAMA COUNTY YOUTUBE CHANNEL\*\****

Respectfully Submitted,

Laura Wilson