

Tama County Essential Services Advisory Council Meeting Minutes

January 22, 2026

The Tama County Essential Service Advisory Council Meeting held a meeting on January 22, 2026, via Zoom, that was called to order by Chair Scadden at 6:01 p.m.

Member's present: Billie Van Egmond (Dysart EMS), Shaun Kennedy (Traer EMS), Kern Kemp (Gladbrook-Lincoln EMS), Sherry Parks (Garwin EMS), Jesse Brown (Toledo EMS), Jimmy Hicklin (Tama EMS), Sharon Knoop, (Clutier First Responders), Mike Buchanan (Montour First Responders), Jacob Reineke (911 Director), Ryan Goodenbour (EMA Coordinator), Stacy Koeppen (Tama County Public Health), Lori Johnson (Public Representative), Greg Johnson (Treasurer), Kathy Vavroch (Gladbrook-Lincoln EMS, Alt.), Randie Brodigan (Dysart, Alt), Alea Dvorak (Traer, Alt.), Ronda Edwards (Clutier, Alt), Todd Baines (Elberon, Alt.),

Members not present: Alicia Lidtke (Elberon EMS), Chris Harris, (Tama EMS alt.), Luther Heller (Montour Alt.), Debra Stamp (Garwin, Alt.).

Public present: Matt Deam and Supervisor David Turner

After role call was done, Scadden stated the correct members of the Essential Service Council is current from the Tama County Board of Supervisors approval from their January business meeting.

Approval of Agenda

Motion to approve the agenda by Knoop. Second by Reineke. Motion carried unanimously.

Approval of Minutes

Scadden stated the minutes were sent out late. Reineke stated they were posted on the Facebook page and website. Scadden stated the minutes should be posted in the draft form as soon as possible for the public to review them.

Reineke made the motion to approve the minutes from December 18, 2025. Second by Hicklin. Motion carried unanimously.

Public Comments Opened 6:10 p.m.

No Public Comments

Public Comments Closed 6:11 p.m.

Election of Officers

Scadden discussed the election of officers. Scadden stated that the Chairperson and Secretary is up for election. Scadden opened the floor for nominations for Chairperson. Scadden did state the Chairperson will stay on the executive committee as past

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Chairperson to help with the transition of the Chairperson once a new Chairperson is elected

Van Egmond nominated Julie Scadden to stay a Chairperson Seconded by Buchanan. Scadden accepted the nomination of Chairperson. Kemp makes a motion to accept Scadden as the chairperson. Second by Buchanan.

Scadden opened nominations for secretary. Brown made the nomination for Goodenbour to stay as secretary. Second by Brodigan. Goodenbour accepted the nomination of secretary. Reineke made the motion to nominate Goodenbour as secretary. Second by Hicklin.

28E Agreement

Scadden stated the 28E agreement has been looked at by attorneys. The only difference from previous version is that La Porte City was removed due to no response from emails. Grundy Center was added due to having response area in Tama County.

Reineke stated Gilmore should be changed to Gilman in the appropriate spots.

Reineke asked if La Porte City is still able to respond into the county without being on this 28E agreement. Scadden clarified La Porte City can still respond to the county. They cannot get the money if they are not included in this 28E agreement.

The 28E agreement follows the distribution policy of the funds. The entities will follow the distribution policy and the 28E agreement.

Scadden asked if there is any service that does not follow city guidelines. Reineke stated Belle Plaine is a private 501c 3 non-profit. Their official name is Belle Plaine Area Ambulance Service LLC. This change was made in the 28E agreement.

Buchanan stated Le Grand was not included in the 28E agreement. Reineke stated Le Grand does not have any service area in Tama County. Le Grand is involved in the 911 Service Board due to having a political service district. The area near Le Grand on the Tama County side is handled by Tama, Toledo, and Montour Emergency Services. Since Le Grand does not have a service area in Tama County, they are not included in the Essential Service Advisory Council.

Scadden stated the 28E agreement will be sent to the outlying services and have the correct power of authority to sign the 28E Agreement.

Scadden asked Supervisor Turner if funds will be able to be distributed to the services if the 28E agreement is not signed. Supervisor Turner stated the funds will not be distributed until

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the 28E agreement is signed. Turner stated the paperwork must be signed and on file before the funds are distributed to the non-Tama County Services.

Van Egmond asked if Grundy Center is hospital based or city owned. Scadden stated Grundy Center is a city owned service.

Brown made a motion to approve the 28E agreement with the changes. Second by Hicklin. Motion Carried.

Updated Spreadsheet

G. Johnson stated the formula was updated with the data that was agreed upon at the last meeting. Scadden mentioned Dysart and Belle Plaine have similar service area. The spreadsheet should include the service area miles to clarify how the formula is justified. Scadden stated Beaman – Conrad Emergency Response Team (BCERTs) are not on the formula sheet. Kemp clarified Gladbrook – Lincoln has a mutual aid agreement with BCERTs.

Reineke stated the EMS Trust Fund has \$526,813.42 as of December 31, 2025.

Scadden stated the 526,813.42 is the amount that was collected back in September. Brown asked if there is a limit on what a service can ask for at one time. Scadden stated the service can ask for the whole amount at once, but the service cannot ask for more once they have reached their allotted amount.

Documentation to send with RFP

Scadden stated an invoice and proof of payment is needed for anything that is paid for by the city. Cities can use the funds for wages. The city clerk must submit what the city has paid for the previous timeframe of the employee that the funds are being paid for.

Scadden stated the wages cannot include benefits. Scadden asked what the wages should be gross income or net income? The bill doesn't state whether its net income or gross income.

Supervisor Turner stated we cannot ask for funds that haven't been collected yet.

Parks stated we need to make it clear that no one can get all their money yet since only half of the taxes have been collected so far.

Scadden states the check should be counted as net income and not gross income. The funds are not reimbursing the taxes. The funds should only be reimbursing the amount of what the check is written for by the city to that individual.

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Kemp made a motion for reimbursement of funds to start January 1, 2026, and not prior to. Second by Reineke. Motion carried unanimously.

Van Egmond made a motion that wage reimbursement should only be used for net income of employees. Second by Hicklin. Parks stated the gross income should be included. L. Johnson stated the city would be making money from the funds if the gross income was reimbursed. Turner stated the reimbursement would be paying the taxes and social security. Motion carried with Kemp and Parks opposed.

Scadden stated she will send the board the exact document of what you will need to be submitted to the state.

L. Johnson made a motion with the allocation of funds only to be requested up to 50 percent of their total funds through June 30, 2026. Second by Kemp. Motion Carried unanimously.

Scadden stated the bill does state some things that the funds can be used for, but anyone can reach out to clarify what the funds can be used for.

Reineke created an email list for the fund requests to be sent to all the executive committee for review each month.

Next meeting will be March 26th, 2026, at 6 p.m. on Zoom.

Motion to adjourn by Knoop. Second by Koeppen at 7:08pm. Motion carried unanimously.

Respectfully Submitted by

Ryan Goodenbour

Essential Service Board Secretary