

# BOARD OF SUPERVISORS MEETING

## Meeting Notice

Tama County Board of Supervisors

Mon., Feb. 2, 2026

Meetings may also be available online for viewing and/or participating in by clicking the below link barring no power, internet, or equipment failure or other unforeseen circumstances. Meetings will still be held if there is no electronic availability.

[Click here to join meeting](#)

### Agenda Schedule

\*\* Agenda is not printed in any particular order, only time specific items will be addressed at certain times

8:30AM

Call to Order, Pledge of Allegiance

Approve agenda

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Discuss/Approve 1/26/26 regular minutes & 1/26/26 special minutes

Engineer-road projects report

Discussion/possible action on utility permit for ITC Midwest, LLC

Discussion on County Five Year Program (CFYP) 2027

Discussion/possible action regarding tax abatement proposal

Discussion/possible action on Veteran Affairs Quaterly Report

Discussion/possible action to certify a lien against parcel # 0533402001 to recover mowing and yard clean up fees for a nuisance property under county ordinance 6.1 Article IX(a)

"R-L", Lake Residential District

Discussion/possible action on IT Network Engineer new hire

Discussion/possible action to approve Resolution 2-2-2026A Establishing the Position of Mental Health & Substance Use Disorder Advocate/Law Enforcement Liaison

9:00AM

Discussion/possible action to open county crop & pasture land bids & to accept or deny bids

Discussion/approve claims

Public comments

New Business:

Discussion/possible action: Supervisor reports

Adjourn

**Board of Supervisors Minutes**  
**January 26, 2026**

The Tama County Board of Supervisors met at 8:30 a.m. January 26, 2026. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, and members of the public.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: There were no comments from the public. Public comment time closed at 8:31 am.

Motion by Knebel, seconded by Hilmer to approve the minutes of the January 20<sup>th</sup> regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. Daleske also presented a utility permit for ITC Midwest LLC. Motion by Turner, seconded by Kupka to postpone approval of the utility permit. Discussion: The Board discussed postponing approval of the permit until the assistant foreman can go out and look at the ditch to see if it needs to be dug out before work can be done for the utility permit. All voted aye. Motion carried.

Daniela Morejon was present to ask the supervisors to reassign Tax Certificate #19-00203. The current amount owed is \$18,057.94. \$5,236.00 of that is actual taxes, the rest is for interest, special assessments, and miscellaneous fees. Ms. Morejon would like to offer \$2,618.00, one half the amount of the taxes owed, and plans to meet with the City of Tama to see if they would abate \$5,002.94, the amount of the special assessments. She would like the supervisors to abate the other half of the taxes owed, interest, and miscellaneous fees. Motion by Hilmer, seconded by Turner to reassign Tax Sale Certificate #19-00203 to Daniela Morejon for \$2,618.00, if the city of Tama agrees to abate the special assessments. Discussion: By allowing Ms. Morejon to pay half of the taxes owed and abating the remaining fees, the property will be returned to the tax rolls. All voted aye. Motion carried.

Turner stated the county owns land and has received a ballot in the mail to vote for a USDA representative, James E. Sandquist. Motion by Turner, seconded by Kupka to vote for James E. Sandquist as USDA representative and approve the chairman to sign. Discussion: None. All voted aye. Motion carried.

Laura Wilson, Zoning Administrator, had submitted a recommendation to the Board to set public hearings to amend Ordinance 6.1, 1998 Tama County Zoning Ordinance. The Board discussed whether they should set public hearings to amend the ordinance or wait to see if there will be more updates to this ordinance or updates to other ordinances and do them all at once to save on publication costs. No action was taken.

Motion by Turner, seconded by Kupka to approve the claims for payment as presented in the amount of \$410,385.71. Discussion: The higher total for claims is due to the yearly landfill transfer of funds. All voted aye. Motion carried.

#### New Business:

Knebel stated she had gone to the Heartland meeting and that Paul Greufe, HR consultant, will be emailing out the renewals for insurance to the department heads to work on. The renewals will be due on February 22<sup>nd</sup>. Also, there will be a free 10-hour OSHA training in March that may be beneficial for the roads foreman to attend. Knebel will also be attending the county safety committee meeting on February 2<sup>nd</sup>. Hilmer stated he would like to discuss a tax abatement proposal at next week's meeting. Turner stated he had attended the Central Iowa Juvenile Detention Center meeting and that a lot of positive changes have been made. Turner also informed the Board that the new phone transition will hopefully be completed this week. Doland stated that the regional mental health had met for the last time last week. Doland has drafted a potential position for a mental health advocate and law enforcement liaison with no added cost to the taxpayers. He stated that the state reimburses for mental health advocate fees and opioid funds can be used to fund the liaison portion of the position.

Public Comments: Public comments were heard from Jim Smith. Public comment time closed at 9:07 am.

The Board took a recess at 9:07 am. The Board came out of recess at 9:30 am.

At 9:30 a.m., a HomeBase Iowa Designation Ceremony was held. James Stout, HomeBase Iowa Career Planner, presented and read the designation letter officially recognizing Tama County as the 85th county to join HomeBase Iowa. Jamie Norton, Director of Veteran Workforce Services, read a letter from Governor Kim Reynolds and presented challenge coins to Supervisor Doland, Supervisor Knebel, and Auditor Rohrs. Speeches were also delivered by Trevor Killian, Tama County Detective, and Casey Schmidt, Tama County Sheriff.

Motion by Hilmer, seconded by Turner to adjourn the meeting. All voted aye. Motion carried. Chairman Doland adjourned the meeting at 9:47 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

**Board of Supervisors Minutes  
January 26, 2026**

The Tama County Board of Supervisors met at 8:15 a.m. January 26, 2026. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, Tama County Election Administrator, Jenna Cremeans, and members of the public.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

The Supervisors canvassed the Drainage District 1 Election held on January 24th. Motion by Kupka, seconded by Hilmer to approve the following resolution to certify the election results. Discussion: None

**RESOLUTION 1-26-2026A  
CERTIFICATION (CANVASS) OF TAMA COUNTY ELECTION RESULTS,  
DRAINAGE DISTRICT 1 ELECTION**

WHEREAS, the DRAINAGE DISTRICT 1 ELECTION was held as prescribed by law on January 24, 2026, and

WHEREAS, the Board of Supervisors and ex-officio Board of Canvassers have canvassed the vote of said election in accordance with §50.24 of the *Code of Iowa*, now therefore

BE IT HEREBY RESOLVED that we, the undersigned members of the Board of Supervisors and ex-officio Board of Canvassers of Tama County, Iowa, do hereby certify the following RESULTS in the DRAINAGE DISTRICT 1 ELECTION, held January 24, 2026, and that no obvious clerical errors were identified during the canvass.

All races are for a term of three (3) years unless otherwise noted.

CANDIDATES ELECTED BY THE VOTERS OF THE RESPECTIVE DRAINAGE DISTRICT:  
Drainage District 1: Paul Henrichs

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Doland, aye. Kupka, aye. Resolution passed and adopted this 26th day of January, 2026. Mark Doland, Chairman, Board of Supervisors. Karen Rohrs, County Auditor.

Motion by Turner, seconded by Knebel to adjourn the meeting. All voted aye. Motion carried. Chairman Doland adjourned the meeting at 8:16 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

## ***Tama County Board of Supervisors - Weekly Engineer's Office Report***

February 2<sup>nd</sup>, 2026

We have done brush cutting last week and we will continue to do that this week past week. We have been using our tractor mowers.

We have been stockpiling road rock at Traer and Chelsea this week past week.

Update on positions filled internally and posting for positions this week.

Sent Budget and CFYP to DOT last week. I added some projects to the CFYP.

- Bridge Projects
  - Oneida 22 Bridge Replacement (On E36 just west of W Ave.) **FY27**
  - York 21 Bridge Replacement (On 310<sup>th</sup> St. just west of V Ave.) **FY30**
- Paving Projects
  - V18 South Resurfacing (Clutier to Chelsea) 13 Miles **FY30**
  - E49 Resurfacing (F Ave. to Tama City Limits) 4.2 Miles **FY31**

## TAMA COUNTY UTILITY PERMIT APPLICATION

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: ITC Midwest LLC

Street Address: 3165 Edgewood Parkway SW

City, State & Zip Code: Cedar Rapids, IA 52404

Telephone Number: 319-297-6765

Contact Person: Chad Levi

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
2. Written or Verbal Notice. At least two working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location and nature of the proposed installation.
3. Inspection. The County Engineer shall provide a full-time inspector during all permitted work done by a third party contractor. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare. The cost of providing this inspection service shall be paid by the permit holder upon submission by Tama County of a bill for such services. All requirements listed in 4. Requirements shall be met (less written exemptions) regardless of whom actually performs the work.
4. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – The minimum depth of cover shall be as follows:

Telecommunications....36"	Electric.....48"	
Gas.....48"	Water.....60"	Sewer.....60"

If the utility is installed in the road ditch and if the ditch has silted in above the original flowline, add the depth of silting to the "minimum depth" to obtain the required depth in a particular location.
  - C) The applicant shall use reference markers in the right of way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
  - D) All tile line locations shall be marked with references located in the R.O.W. line.
  - E) No underground utility lines shall cross over a crossroad drainage structure.
  - F) Residents along the utility route shall have uninterrupted access to the public roads. An all-weather access shall be maintained for residents adjacent to the project.
  - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer (after the road has been saturated), to determine if additional surfacing on the roadway by the applicant is necessary.

- H) All damaged areas within the R.O.W. shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
- I) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- J) All trenches, excavations, and utilities that are knifed shall be properly tamped.
- K) All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- L) Road crossings shall be bored. The minimum depth below the road surface shall match the minimum depth of cover for the respective utility. All entrances with culverts shall either be bored or, the utility shall be placed at least 24" below the bottom elevation of the culvert.

5. Non-Conforming Work. The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit.
6. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a Utility Permit. However, a Utility Permit must be obtained within fourteen (14) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this ordinance and shall be inspected for full compliance.
7. County Infraction. Violation of this permit is a county infraction under Iowa Code section 331.307, punishable by a civil penalty of \$100 for each violation or if the infraction is a repeat offense a civil penalty not to exceed two hundred dollars for each repeat offense. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
8. Hold Harmless. The utility company shall save this County harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional named insured for the permit work shall be filed in the County Engineer's office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.
9. Permit Required. No applicant shall install any lines unless such applicant has obtained a Utility Permit from the county Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
10. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

DATE January 20, 2026

ITC Midwest LLC

BY Chad Levi

NAME OF COMPANY

DocuSigned by:

Chad Levi

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RECOMMENDED FOR APPROVAL:

DATE \_\_\_\_\_

\_\_\_\_\_  
TAMA COUNTY ENGINEER

APPROVAL:

DATE \_\_\_\_\_

\_\_\_\_\_  
CHAIRPERSON, TAMA COUNTY BOARD OF SUPERVISORS

Adopted by Resolution 9-22-92A



# Untitled Map

Write a description for your map.

## Legend

Feature 1



Google Earth

Image © 2026 Airbus

2 mi

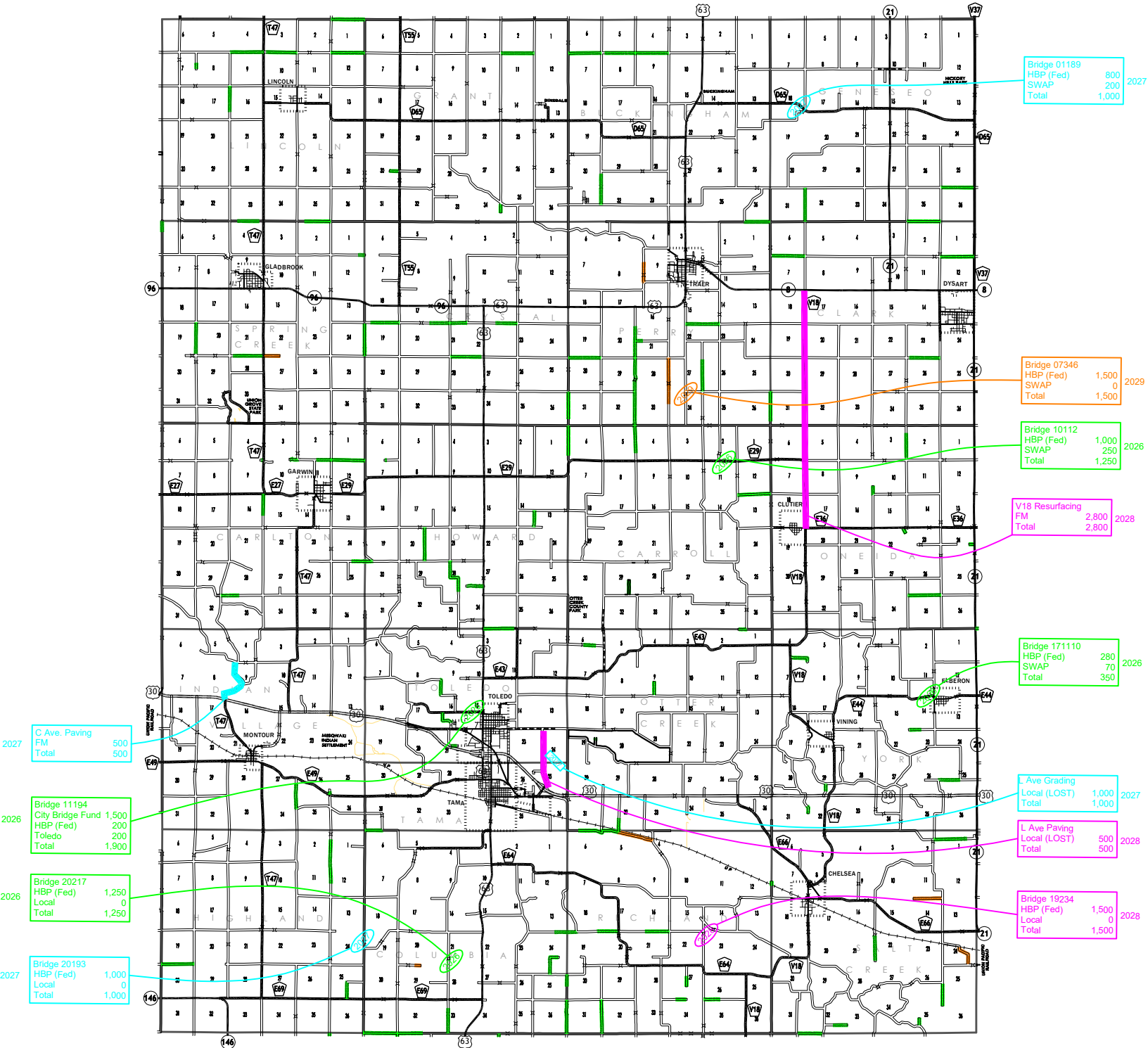
HWY 147



# TAMA COUNTY MAP

## 2026-2030 Construction Program

Revised 3/27/2025 4:20 PM



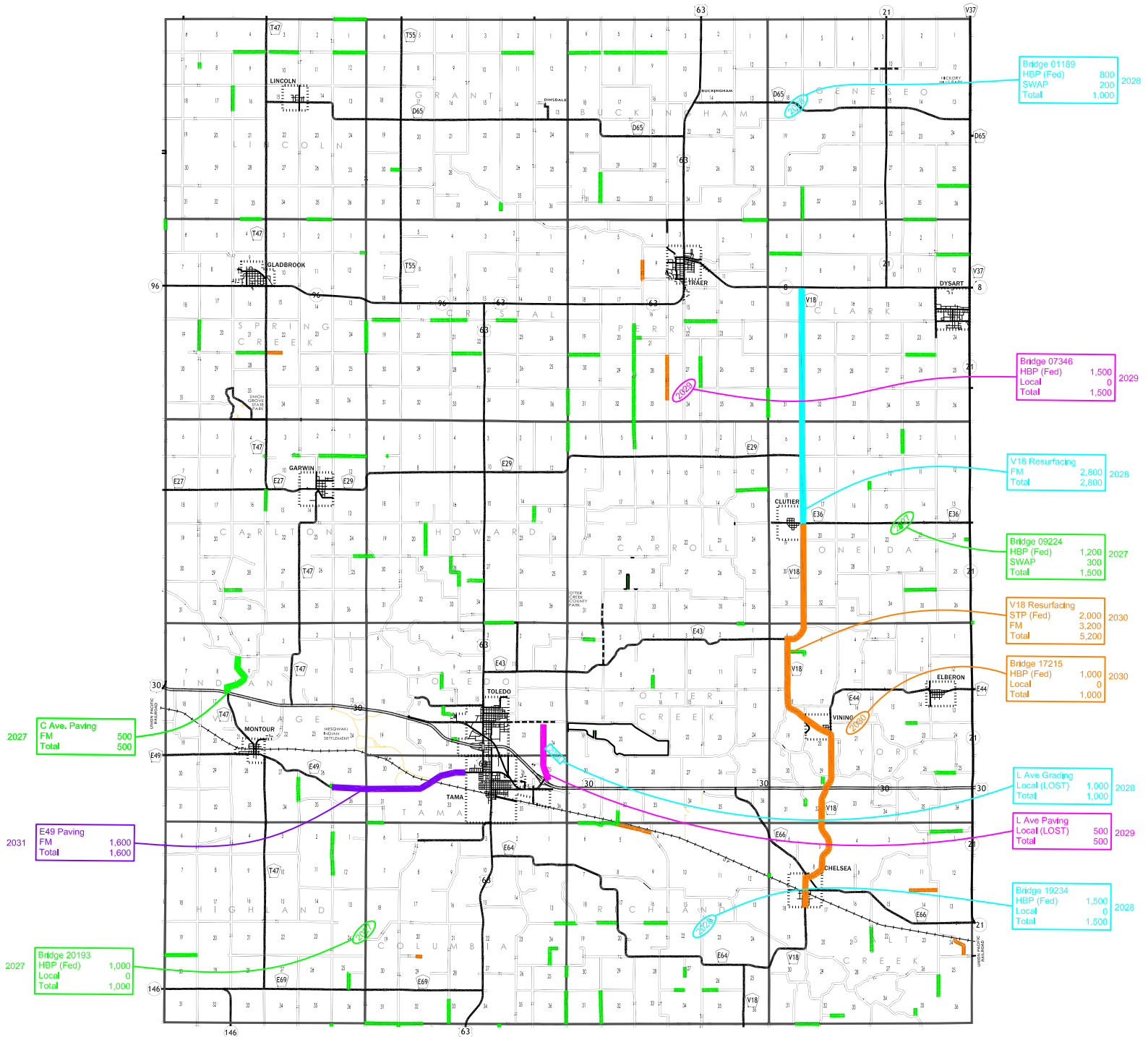
# TAMA COUNTY MAP

## 2027-2031 Construction Program

■ Level B Road

■ Level C Road

Revised 1/26/2026 2:26 PM



## Rural Housing Tax Abatement – Quick Takeaway

### Proposal Summary:

- A 10-year rural housing tax abatement program for Tama County that freezes property taxes at current levels for eligible new construction and major remodels.
- No reduction in school or county tax revenues.
- Focused on revitalizing rural housing, supporting elder care, and attracting new residents.

### Why It Matters:

- Encourages aging residents to remodel or build to stay in their communities.
- Helps young families return to Tama County and live near relatives.
- Aligns with current infrastructure: rural broadband, daycare access, and remote work opportunities.
- Brings long-term residents, entrepreneurs, and professionals back to our area.
- Supports increased local sales tax collections and long-term school funding via S.A.V.E.

### Local Benefits:

- Boosts rural construction and real estate activity.
- Brings new life to small towns and unincorporated areas.
- Offers a family-first, fiscally responsible alternative to assisted living facilities.

### Request for Supervisors:

- Place this proposal on a future Board agenda for formal discussion and potential approval.
- Consider piloting the program in select areas.
- Engage with local stakeholders for eligibility input and implementation planning.

### Contact:

Ben Schemmel  
319-464-1977

RECEIVED  
JAN 23 2026  
TAMA COUNTY AUDITOR  
TOLEDO, IOWA 52342

## **RESOLUTION 2-2-2026A**

### **A Resolution Establishing the Position of Mental Health & Substance Use Disorder Advocate / Law Enforcement Liaison**

WHEREAS, counties across Iowa are experiencing increased demand for coordinated responses to mental health and substance use disorder (SUD) crises; and

WHEREAS, the County recognizes the need for improved continuity of care for individuals who interact with the criminal justice system and require behavioral health services; and

WHEREAS, Iowa Code requires counties to provide Mental Health Advocate services for individuals under involuntary commitment; and

WHEREAS, the Sheriff's Office is uniquely positioned to oversee crisis response, jail coordination, and interagency communication related to behavioral health needs; and

WHEREAS, combining the statutory duties of a Mental Health Advocate with the operational responsibilities of a Law Enforcement Liaison will enhance public safety, improve service delivery, and maximize county resources;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Tama County, Iowa, that:

1. The County hereby establishes the position of Mental Health & Substance Use Disorder Advocate / Law Enforcement Liaison.

2. The position shall be allocated as 75% Mental Health & SUD Advocate and 25% Law Enforcement Liaison.

3. The position shall perform all duties required under current Iowa Code for Mental Health Advocates.

4. The position shall operate under the oversight and administrative supervision of the Sheriff.

5. The Law Enforcement Liaison duties shall include responding to crisis calls at the request of the Sheriff's Office, conducting post-crisis follow-ups, providing soft hand-offs to mental health and SUD services, and coordinating daily with jail staff to assess and plan for post-release care.

6. Funding shall be commensurate with the position breakdown percentage. 75% funding shall be funded through the Tama County General Fund and shall be reimbursed by the state of Iowa. 25% funding shall be made through Tama County Opioid Fund.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.



**CROPLAND FOR RENT**  
**Tama County Farm**  
**Toledo Township**

Tama County will be offering a one (1) year cash lease beginning on March 1, 2026 on 121 acres of cropland, more or less, at the county farm located in Section 2 of Toledo Township. A minimum bid of \$200.00 per acre is required. **Bids must be received before 8:30 am on Monday February 2, 2026.** Deliver or mail bids in an envelope marked "SEALED CROP LAND BID" to: Tama County Auditor, 104 West State Street, P.O. Box 61, Toledo, IA 52342. Bids will be opened by the Tama County Board of Supervisors on Monday, February 2, 2026, at 9:00 a.m. in the boardroom at 104 W State St. in Toledo, Iowa. Those parties submitting a bid are encouraged to attend the bid opening, as after all bids are opened those parties who timely submitted a bid will be able to raise their bid an unlimited number of times if they wish to do so. After all bidding has been exhausted, the Board of Supervisors intends to offer a written lease agreement to the highest bidder. The highest bidder shall be responsible for applying fertilizer to maintain and enhance long-term productivity.

Additional details are available at the office of the Tama County Auditor. The Board of Supervisors reserves the right to reject any and all bids.

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**PASTURE FOR RENT**  
**Tama County Farm**  
**Toledo Township**

Tama County will be offering a one (1) year cash lease beginning on March 1, 2026 on 10 acres of pasture, more or less, at the county farm located in Section 2 of Toledo Township. **Bids must be received before 8:30 am on Monday February 2, 2026.** Deliver or mail bids in an envelope marked "SEALED PASTURE LAND BID" to: Tama County Auditor, 104 West State Street, P.O. Box 61, Toledo, IA 52342. Bids will be opened by the Tama County Board of Supervisors on Monday, February 2, 2026, at 9:00 a.m. in the boardroom at 104 W State St. in Toledo, Iowa. Those parties submitting a bid are encouraged to attend the bid opening, as after all bids are opened those parties who timely submitted a bid will be able to raise their bid an unlimited number of times if they wish to do so. After all bidding has been exhausted, the Board of Supervisors intends to offer a written lease agreement to the highest bidder.

Additional details are available at the office of the Tama County Auditor. The Board of Supervisors reserves the right to reject any and all bids.