

BOARD OF SUPERVISORS MEETING

Meeting Notice

Tama County Board of Supervisors

Mon., May 18, 2026

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Agenda Schedule

** Agenda is not printed in any particular order, only time specific items will be addressed at certain times

8:30AM

Call to Order, Pledge of Allegiance

Approve agenda

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Discuss/Approve 5/11/26 regular minutes

Engineer-road projects report

Discussion/possible action on updated DOT Preconstruction Agreement

Discussion with Mike Gilchrist from Council on Aging regarding needs in Tama County

Discussion/possible action on county farm tiling

Discussion/possible action on HomeBase Iowa application

Discussion/possible action to move next week's meeting due to Memorial Day Holiday

Discussion/possible action on update to Backyard Vines LLC Alcohol Permit Ownership

Discussion/possible action on Rusty Ridge Campground Liquor License

Discussion/possible action regarding copier contracts

Discussion/approve claims

New Business:

Discussion/possible action: Supervisor reports

Public comments

Adjourn

Board of Supervisors Minutes
May 11, 2026

The Tama County Board of Supervisors met at 8:30 a.m. May 11, 2026. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, and members of the public. Absent: 4th District Supervisor, Mark Doland.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: Public comments were heard from Karen Murty and Stacey Zeman. Public comment time closed at 8:31 am.

Motion by Hilmer, seconded by Kupka to approve the minutes of the May 4th regular meeting. Discussion: None. All voted aye. Motion carried.

Supervisor Kupka gave a roads project report.

The Board reviewed a HomeBase Iowa application submitted by Hunter Clark. It was discussed that proof of home purchase or a rental agreement within the county is required prior to approval. No action was taken.

Auditor Rohrs stated that some county departments need a budget amendment for this current fiscal year and asked the board to set a public hearing for a budget amendment for Monday, June 8th at 8:45 am. Motion by Turner, seconded by Kupka to set the public hearing for the FY26 budget amendment for Monday June 8th at 8:45 am. Discussion: None. All voted aye. Motion carried.

In June of 2025, the Board appropriated funds to each department for the upcoming FY26. At that time, the Board elected to appropriate 90% of certain departmental budgets, with the understanding that departments could request the remaining 10% if needed. Due to the day-to-day cost of doing business for the departments listed in the following resolution, it is now necessary to appropriate the remaining 10% of their budgets for use. Motion by Turner, seconded by Hilmer to approve the following resolution to appropriate the remaining 10% of funds for FY2026. Discussion: The Board discussed looking into a policy that will require mileage and cell phone reimbursements to be submitted within a time frame instead of departments waiting until the end of a fiscal year to submit reimbursements. Turner also would like to see cell phone reimbursements discontinued as there is no added fees for an employee to use their personal cell phones as there had been in the past. The Board also discussed that departments need to watch what they are spending money on. With the State limiting budgets, department heads should be careful of what they are purchasing. They should be purchasing needs and not wants.

RESOLUTION 5-11-2026A

Authorizing Appropriations to County Officers and Departments for FY2025/2026

WHEREAS, the County Board of Supervisors shall appropriate dollars for all budgetary departments based on Iowa Code 331.433(6);

WHEREAS, appropriations on Budgetary Funds/Departments for FY25/26 are based on the Notice of Public Hearing-Budget Estimate published on April 4, 2025.

NOW, THEREFORE BE IT RESOLVED, the Tama County Board of Supervisors agree to appropriate the rates as attached for each department.

DEPT. #	DEPARTMENT NAME	FY2026 Budgeted Amount	FY2026 APPROPRIATION
1	Board of Supervisors	1,817,733	1,817,733
2	Auditor	572,550	572,550
3	Treasurer	683,235	683,235
4	Attorney	596,019	596,019
5	Sheriff	3,854,858	3,854,858
7	Recorder	347,225	347,225
8	Human Resources	37,200	37,200
23	Local Health/Nurses	1,778,108	1,778,108
28	Medical Examiner	44,324	44,324
47	Policy and Administration	88,100	88,100
51	General Services	414,221	414,221
99	Non-Departmental	4,485,398	4,485,398
	TOTALS	14,718,971	14,718,971

Roll Call Vote: Hilmer, aye. Turner, aye. Knebel, aye. Kupka, aye. Resolution passed and adopted this 11th day of May, 2026. Heather Knebel, Vice-Chairwoman, Board of Supervisors. Karen Rohrs, County Auditor.

The contract the county currently has with Cost Advisory Services is due to expire. Cost Advisory Services has reached out to enter a new 3-year contract. Currently Cost Advisory Services has contracts with 92 Iowa Counties providing services. Motion by Hilmer, seconded by Turner to approve a 3-year contract with Cost Advisory Services and authorize the vice-chairwoman to sign the contract. Discussion: The county attorney has reviewed the contract. All voted aye. Motion carried.

Supervisor Turner informed the Board that he had been researching what the county currently holds for copier contracts and has reached out to the companies to try and consolidate leases and save money on the leases. He will come back to the Board once he has the final contracts to be acted on. No action was taken.

Motion by Turner, seconded by Kupka to approve the regular claims for payment as presented in the amount of \$186,005.26 and health claims for payment in the amount of \$96.90. Discussion: The Board removed the Eide Bailly claim until further information is received from the Sheriff. All voted aye. Motion carried.

New Business: Supervisor Turner is continuing to work on copier contracts to save the county money. He is also working with the IT Director to fix the denial-of-service issue and the 911

recorder is being worked on. Supervisor Knebel stated she had listened to the economic development meeting and Jake is doing a good job for the county.

Public Comments: Public comments were heard from Karen Murty. Public comment time closed at 9:05 am.

Motion by Turner, seconded by Kupka to adjourn the meeting. All voted aye. Motion carried. Vice-Chairwoman Knebel adjourned the meeting at 9:06 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

At 10:30 a.m., the Board held a work session with the Sheriff to discuss the jail inspection conducted earlier that morning, as well as the condition of the current jail facility and its future needs.

**IOWA DEPARTMENT OF TRANSPORTATION
Preconstruction Agreement
For Primary Road Project**

County	<u>Tama</u>
Project No.	<u>HSIPX-000-T(415)--3L-00</u>
Iowa DOT	
Agreement No.	<u>2026-C-108</u>
Staff Action No.	<u>N/A</u>

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated "DOT", and Tama County, Iowa, a Local Public Agency, hereinafter designated "LPA", in accordance with Iowa Code Chapters 28E.12, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 30 within Tama County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The DOT shall design, let, and inspect construction of the following described project in accordance with the project plans and DOT Standard Specifications:

Update traffic signs along various expressway intersections within DOT Districts 1 and 6.

- b. As part of the project, the LPA has requested installation of rumble strips at the County Road T-47 intersection within Tama County all which shall be at no cost to the DOT. See Exhibit A for intersection location and Exhibit B for estimated cost.
- c. Upon completion of construction, the LPA agrees to retain ownership and jurisdiction of the following referenced improvements as identified below. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT:
 - i. Rumble strips shall be constructed at the following location (see Exhibit A):
 - (a) County Road T-47 (north side of U.S. 30)

2. Project Costs

- a. The LPA shall reimburse the DOT for its share of the project costs estimated at \$1,400, as shown in Exhibit B. The amount paid by the LPA upon completion of construction and billing by the DOT shall be determined by the actual quantities in place and the accepted bid at the contract letting.
- b. The DOT shall bear all costs except those allocated to the LPA under other terms of this Agreement.

3. Traffic Control

- a. U.S. 30 through-traffic shall be maintained during the construction.

4. Right of Way and Permits

- a. The DOT shall be responsible for the coordination of utility facility adjustments for the primary road project.

5. Construction and Maintenance

- a. Upon completion of the project, no changes in the physical features thereof shall be undertaken or permitted without the prior written approval and consent of the DOT.
- b. Future maintenance of the primary highway within the project area shall be carried out in accordance with the terms and conditions contained in Local Systems Instructional Memorandum 7.110.

6. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project, and the FIS is modified, amended, or revised in an area affected by the project after the date of this Agreement, the LPA shall provide notice of the modification, amendment, or revision to the DOT within 14 calendar days of the LPA's receipt of a subsequent FIS or modification. If the LPA does not have a detailed FIS for an area which is affected by the proposed Primary Highway project, and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall provide notice of the FIS to the DOT within 14 calendar days. The LPA agrees to defend, indemnify, and hold harmless the DOT from any and all claims, costs, and damages arising from, or related to, the LPA's failure to timely provide an FIS, and/or FIS modification, to the DOT in accordance with this provision.
- b. The LPA shall comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Title VI of the Civil Rights Act of 1964 and Iowa Code Chapter 216. No person shall, on the grounds of age, race, creed, color, sex, sexual orientation, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both (all) parties that no third-party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement is found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole, or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s), represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements shall remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed amendment to this document.

[The space below intentionally left blank]

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2026-C-108 as of the date shown opposite its signature below.

BOARD OF SUPERVISORS OF TAMA COUNTY:

By: _____ Date _____, 20__.
Chairperson

ATTEST:

By: _____
County Auditor

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20__.
Allison Smyth, P.E.
District Engineer
District 1



Project Location

S.no.	IDOT Road	County	County Road	Work Type	Cost(Each)	No.	Total
1	US 30	Tama	Hwy T-47	Rumble Strips	\$700	2	\$1,400



< COUNTY OF TAMA

Local Authority Review

COUNTY OF TAMA

1100374901



Owners

Business Information

Customer Type

IND

Business Sub-Type

Legal Business Name

BACKYARD VINES LLC

Old Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
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Updated Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
Sole Owner	HARFORD, GEORGE	2624 195TH ST TRAER I	100.00

Impacted Active Licenses

Jurisdiction Code	Permit Type	License Number	Address
Tama County	Special Class "C" N	WCN000372	2624 195TH ST TRAER IA

Criminal History

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Local Authority Information

Local Authority Reviewing

Local Authority Signature Date

Approved/Denied *

Local Authority Email *

Local Authority Attestation Name *

Local Authority Contact Phone Number *

Comments



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SPECIAL CLASS "C" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: ATVENTURE VALLEY LLC

FEIN: XX-XXX0037

Business Type: Limited Liability Company

This business is registered with the Secretary of State.

Business Number of Secretary of State: 713875

Premises Information

Premises DBA: RUSTY RIDGE CAMPGROUND

Premises Address: 1762 290TH ST TOLEDO IA 52342-9558

Premises Type: Private Club

Number of Floors: 1

Control of Premises: Lease

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

License Information

Effective Date: 24-May-2026

Length of License Requested: 12MONTH

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

Campground set up at live music venue

Endorsements

Local Authority: Tama County

Dramshop Company: ILLINOIS CASUALTY CO

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	FERRISS, SAMUEL	SSN	***-**-	12-Jan-19 88		1762 290TH STREET TOLEDO IA 52342	100.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: JENNY FERRISS

Phone Number: 5638806405

Email Address: camp.rustyridge@gmail.com

Address: 2920 HIGHWAY 63 TOLEDO IA 52342-9560

Attestation Information

Attestation Name: SAMUEL FERRISS

Attestation Date: 14-May-2026