BOARD OF HEALTH MINUTES
TAMA COUNTY PUBLIC HEALTH & HOME CARE

Tuesday July 14, 2026 – 12:00 P.M.
Meeting held at Tama County Annex Building and via Zoom

Members Present:			
	Micki Ferris	Sherry Parks – via Zoom	Chris Behrens
	Lori Johnson	Jolynn Harger	Sally Custer
	Kelly Purk	Richard Arp	Jo Lincoln – via Zoom
	Sherri Vesely – via Zoom	LeeAnna Kriegel	

Members Absent: Curt Hilmer

The meeting was called to order by Sherry Parks, Chairman at 12:01 p.m.

Sally Custer moved to approve the Agenda as presented. Micki Ferris seconded. Motion carried unanimously.

Sherri Vesely moved to approve the minutes of the June 29, 2026, after changing the date at the top to state the correct meeting date. Micki Ferris seconded. Motion carried unanimously.

Unfinished Business:

1. Director Position Discussion/Possible Action

   A. Job Description/Qualifications
   Discussion was held regarding the qualifications the Board wanted to include for the position. Sherry Parks stated that she felt the job advertisement should list an RN and a Bachelor's Degree as preferred qualifications.

   B. Starting Wage
   Discussion was held regarding the proposed wage for the position. Micki Ferris stated that if the qualifications for the position were similar to the current position, she suggested a wage similar to what the position is currently paying. Sherry Parks felt the position should start between $80,000 and $90,000. The current annual wage for the RNs is $93,704. It was suggested that the Director advertisement list a "Competitive Wage" rather than a specific salary.

   C. Hiring Committee
   After discussion, Richard Arp and Sherry Parks volunteered to be on the Hiring Committee.

   D. Advertising for Director Position
   The Board decided on August 10th as the final date for applications to be received for the Director position.

Motion by Sherri Vesely to approve items A, B, C, D. Richard Arp seconded. Motion carried unanimously.

2. Discussion/Action/Approval of Signing Contract – A Place for Mom
   After discussion, the Board determined that they did not have enough information regarding the use of these services and did not want to proceed due to potential issues. Sally Custer moved to not approve the contract for these services. Sherri Vesely seconded. Motion carried unanimously.

3. Discuss/Action/Approval Advisory Board Recommendations
   A. Attachment D – Policy Revision
      1. Admission Criteria – Much discussion was held regarding expanding the service area to include areas outside of Tama County within a 33-mile radius of the office. Sally Custer and Sherri Vesely felt the service area should remain within Tama County, while Richard Arp and

Micki Ferris felt the expansion should be tried on a limited basis to determine whether it would be successful.

Micki Ferris moved to expand the service region to a 33-mile radius from the office. Richard Arp seconded the motion. Sherri Vesely and Sally Custer opposed the motion. Sherry Parks cast the deciding vote in favor of the motion. It was agreed that the service area expansion would be brought back to the Board for discussion in six months.

2. Foot Clinic Policy/Procedure
After discussion, Micki Ferris moved to strike the language in this policy that lists a Home Health Aide performing these duties, and have these services only be performed by an RN. Sally Custer seconded. Motion carried unanimously.

B. Attachment E - Policy Retirements
After discussion, Micki Ferris moved to retire all of policies on Attachment E, with the exception of the Licensed Practical Nurse Job Description. Sherri Vesley seconded. Motion carried unanimously.

4. Update on Sale of RV
Lori has done some more research on the sale of the RV. She has sent an email to the County Attorney, but haven't heard anything in response. This item is tabled until a future meeting.

New Business:

A. Discussion/Action - Proposal for Environmental Health Specialist & Interim Director
Lori referred the Board to an email that was sent to them on July 1st outlining a compensation proposal. The proposal increased Chris's compensation, which would allow him to become a salaried employee and, in turn, allow for additional hours. The proposal also decreased the Interim/Director wage. This change would allow TCPH to retain current staff without causing a change to the currently approved budget or requiring a budget amendment.

Richard Arp moved to approve the proposal as presented, with an effective date of July 14th. Micki Ferris seconded the motion. Motion carried unanimously.

B. Discussion of Items to present to the Board of Supervisors at Work Session
Discussion was held, items to present to the Board of Supervisors were Statistics, Budget Information, Interim Directors Report, and a recap of what agency is working on.

Correspondence: CAPS Home Visitation Program was included in the Board packet.

Public Comment: Public Comment was made by Kelly Purk.

Future Meeting Dates: After discussion, the next Board of Health meeting will be held on August 24th at Noon, unless an earlier meeting is needed.

The meeting adjourned at 1:17 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant